

CHAPTER 83

MERIT SYSTEM EXEMPTIONS

H. F. 399

AN ACT relating to exemptions from the merit system and providing for work test appointments.

Be It Enacted by the General Assembly of the State of Iowa:

1 SECTION 1. Section nineteen A point three (19A.3), Code 1971, is
2 amended by adding the following new subsection:

3 "Summer employment appointments during the period May fif-
4 teenth through September fifteenth."

1 SEC. 2. Section nineteen A point three (19A.3), subsection three
2 (3), Code 1971, is amended as follows:

3 3. Three principal assistants or deputies for each elective official
4 and one stenographer or secretary for each elective official and each
5 principal assistant or deputy thereof *also all supervisory employees*
6 *and their confidential assistants.*

1 SEC. 3. Section nineteen A point nine (19A.9), Code 1971, is
2 amended by adding the following new subsection:

3 "For the establishment of work test appointments for positions of
4 unskilled labor, attendants, aides, janitors, food service workers, laun-
5 dry workers, porters, elevator operators, custodial or similar types of
6 employment when the character of the work makes it impracticable
7 to supply the needs of the service effectively by written or other type
8 of competitive examination. If this subsection conflicts with any
9 other provisions of this chapter, the provisions of this subsection shall
10 govern the positions to which it applies. All persons appointed to the
11 positions specified in this subsection shall serve a probationary period
12 in accordance with this chapter, may acquire permanent status, and
13 are subject to the same rules and regulations as other classified em-
14 ployees. Such persons shall be required to pass promotional exami-
15 nations as prescribed by this chapter and the rules adopted by the
16 merit employment commission before they may be promoted to a
17 higher classification."

Approved May 24, 1971.

Italics indicate new material added to existing statutes; brackets indicate deletions from existing statutes. However, see Editor's note, page iii.

CHAPTER 84

GENERAL SERVICES DEPARTMENT

H. F. 129

AN ACT to create a department of general services, transferring services presently performed by designated state agencies to the department of general services, eliminating the performance of certain duties, and providing penalties.

Be It Enacted by the General Assembly of the State of Iowa:

1 SECTION 1. Definitions. When used in this Act, unless the con-
2 text otherwise requires:

- 3 1. "Director" means the director of the department of general
4 services or his designee.
- 5 2. "Department" means the department of general services.
- 6 3. "Governmental subdivision" means a county, city, town, school
7 district, or combination thereof.
- 8 4. "Competitive bidding procedures" means the advertisement for,
9 solicitation of, or the procurement of bids; the manner and con-
10 dition in which bids are received; and the procedure by which bids
11 are opened, accepted, or rejected.
- 12 5. "Bid specification" means the standards or qualities which must
13 be met before a contract to purchase will be awarded and any terms
14 which the director has set as a condition precedent to the awarding
15 of a contract.
- 16 6. "State communications" means a system to serve communica-
17 tions needs of state departments and agencies.
- 18 7. "State agency" means an executive board, commission, bureau,
19 division, office, or department of the state.

1 SEC. 2. **Department established.** There is created a department
2 of general services which shall be attached to the office of the gov-
3 ernor and shall be under his general direction, supervision, and con-
4 trol. The office shall be in charge of a director, who shall be ap-
5 pointed by the governor, with the approval of two-thirds of the sen-
6 ate. The director shall be employed on a permanent basis. He shall
7 not hold any other office, engage in any political activity, accept or
8 solicit, directly or indirectly, any political contributions, and shall
9 not use his office to support the candidacy of anyone for elective or
10 appointive office. The director shall hold office at the governor's
11 pleasure and shall receive a salary at a rate fixed by the governor not
12 to exceed twenty-five thousand dollars per annum. Before entering
13 upon the discharge of his duties, the director may be required to
14 give a surety bond in such amount as may be fixed by the governor.
15 The premium on the bond shall be paid out of funds appropriated
16 to the department.

17 The director shall be a qualified administrator.

1 SEC. 3. **Duties.** The duties of the director shall include but not
2 necessarily be limited to the following:

3 1. Establishing and developing, in cooperation with the various
4 state agencies, a system of uniform standards and specifications for
5 purchasing. When the system is developed, all items of general use
6 shall be purchased through the department, except items used by the
7 highway commission, institutions under the control of the board of
8 regents, the commission for the blind, and any other agencies ex-
9 empted by law.

10 The director may purchase items through the highway commission,
11 institutions under the control of the board of regents and any other
12 agency exempted by law from centralized purchasing. These state
13 agencies shall upon request furnish the director with a list of and
14 specifications for all items of office equipment, furniture, fixtures,
15 motor vehicles, heavy equipment and other related items to be pur-
16 chased during the next quarter and the date by which the director
17 must file with the agency the quantity of items to be purchased by
18 the state agency for the department of general services. The depart-

19 ment of general services shall be liable to the state agency for the
20 proportionate costs the items purchased for it bear to the total pur-
21 chase price. When items purchased have been delivered, the state
22 agency shall notify the director and after receipt of the purchase
23 price shall release the items to the director or upon his order.

24 2. Administrating the provisions of chapter twenty-one (21) of
25 the Code.

26 3. Administering the provisions of chapters fifteen (15) and six-
27 teen (16) of the Code.

28 4. Providing for the proper maintenance and protection of the
29 state capitol, grounds, and equipment and all other state buildings,
30 grounds, and equipment at the seat of government, except those
31 referred to in section 85 of this Act.

32 5. Establishing, supervising, and maintaining a system of central-
33 ized electronic data processing, including a data processing service
34 center for the benefit of the state agencies in need of data processing
35 services.

36 This subsection shall not apply to electronic data processing
37 equipment, personnel, and services operated and maintained by the
38 state highway commission and institutions under the control of the
39 board of regents. However, these agencies shall notify the director
40 before contracting for additional data processing equipment, oper-
41 ating systems, or programming systems and shall cooperate with the
42 director to benefit other state agencies by joint use.

43 6. Administering the provisions of chapter eight A (8A) of the
44 Code.

45 7. Establishing, supervising, and maintaining a central mail unit
46 for the use of all state officials, agencies, and departments located
47 at the seat of government.

48 8. Installing a records system for the keeping of records which
49 are necessary for a proper audit and effective operation of the de-
50 partment.

1 **SEC. 4. Rules and regulations.** The director shall adopt rules
2 and regulations in accordance with the provisions of chapter seven-
3 teen A (17A) of the Code which are necessary for the exercise of
4 the powers and duties granted by this chapter and the proper admin-
5 istration of the department.

1 **SEC. 5. Prohibited interests.** The director shall not have any
2 pecuniary interest, directly or indirectly, in any contract for sup-
3 plies furnished to the state, or in any business enterprise involving
4 any expenditure by the state. A violation of the provisions of this
5 section shall be a misdemeanor, and on conviction thereof the direc-
6 tor shall be fined in a sum not exceeding one thousand dollars and
7 removed from office.

1 **SEC. 6. Competitive bidding.** The director shall promulgate rules
2 and regulations establishing competitive bidding procedures.

3 1. All items purchased by the department shall be purchased by a
4 competitive bidding procedure. However, the director may exempt
5 by regulation purchases of noncompetitive items and purchases in
6 lots or quantities too small to be effectively purchased by competitive
7 bidding. Preference shall be given to purchasing Iowa products
8 and purchases from Iowa based businesses if the bids submitted

9 therefor are comparable in price to bids submitted by out-of-state
10 businesses and otherwise meet the required specifications.

11 2. The director may also exempt the purchase of an item from a
12 competitive bidding procedure when he determines that the best
13 interests of the state will be served due to an immediate or emer-
14 gency need for the item.

15 3. The director shall have the power to contract for the purchase
16 of items by the department. Contracts for the purchase of items
17 shall be awarded on the basis of the lowest competent bid. Con-
18 tracts not based on competitive bidding shall be awarded on the basis
19 of bidder competence and reasonable price.

20 4. The director may refuse all bids on any item and institute a
21 new bidding procedure.

22 5. The director shall establish by regulation the amount of secu-
23 rity, if any, to accompany a bid or as a condition precedent to the
24 awarding of any contract and the circumstances under which a
25 security will be returned to the bidder or forfeited to the state.

26 6. The director shall promulgate rules and regulations providing
27 a method for the various state agencies to file with the department
28 of general services a list of those supplies, equipment, machines, and
29 all items needed to properly perform their governmental duties and
30 functions.

31 7. The director shall upon the request of any governmental sub-
32 division furnish a list of the items and their specifications to be
33 purchased during the next quarter and the date for filing with the
34 director the quantity of any such items desired to be purchased for
35 the governmental subdivision by the department of general services.
36 Thereafter if any governmental subdivision, by the date specified,
37 requests the director to include a specific quantity of any supplies,
38 equipment, machines, automobiles, trucks, or any other items to be
39 advertised for bids, to be included therein for the governmental sub-
40 division, the director shall so do. The governmental subdivision
41 making such request shall be liable to the state for the proportion-
42 ate cost such items bear to the total purchase price. When the items
43 purchased have been delivered, the director shall notify the respec-
44 tive governmental subdivision of their receipt and place of delivery.
45 The director shall, upon receipt of the purchase price of the respec-
46 tive items, release them to the proper governmental subdivision. The
47 director may, with approval of the comptroller, establish a revolv-
48 ing fund to facilitate such purchases.

49 8. The director shall establish regulations providing that any
50 state agency may, upon request, purchase directly from a vendor if
51 the direct purchasing is as economical or more economical than pur-
52 chasing through the department, or upon a showing that direct pur-
53 chasing by the state agency would be in the best interests of the
54 state due to an immediate or emergency need.

55 Any state agency denied the opportunity to purchase separately
56 by the director may appeal the decision to the executive council.
57 The executive council shall hear and determine the appeal in the
58 same manner as an appeal filed by an aggrieved bidder.

59 Any member of the executive council may bring before the coun-
60 cil for review a decision of the director granting a state agency re-
61 quest for direct purchasing. The executive council shall hear and

62 review the director's decision in the same manner as an appeal filed
63 by an aggrieved bidder, except that the three-day period for filing
64 for review shall not apply.

1 **SEC. 7. Appeal.** Any bidder whose bid is timely filed, and who
2 is aggrieved by the award of the director, may appeal the director's
3 decision by filing written appeal with the executive council within
4 three days, exclusive of Saturdays, Sundays and legal holidays.

5 The executive council shall hear and determine such appeal with-
6 in thirty days. Reasonable notice of the hearing shall be given to
7 all interested parties, allowing them an opportunity to appear, be
8 heard, and present any relevant and material evidence. The execu-
9 tive council may affirm the award of the director, reverse his deci-
10 sion and accept the proposal of another bidder, or refuse all propos-
11 als and order the director to readvertise. Any member of the exec-
12 utive council may also bring any award by the director before the
13 executive council for review by filing a written notice with the direc-
14 tor within three days of an award, exclusive of Saturdays, Sundays,
15 and legal holidays. The decision of the executive council shall be
16 final.

1 **SEC. 8. Capitol buildings and grounds—services.** The director
2 shall provide necessary telephone, telegraph, lighting, fuel, and water
3 services for the state buildings and grounds located at the seat of
4 government, except the buildings and grounds referred to in section
5 85 hereof.

6 The director shall establish, supervise, and maintain a central
7 mail unit for the use of all state officials and agencies located at the
8 seat of government. All state officials and agencies located at the
9 seat of government shall be required to dispatch first and second class
10 mail and parcel post mail, at the mail unit for the purpose of having
11 the mail sealed, metered, and posted.

12 The director shall allow a department to seal, meter or stamp, and
13 post mail directly from such department if it would be more efficient
14 and economical.

15 Postage shall not be furnished to the general assembly, its mem-
16 bers, officers, employees, or committees.

17 The director shall assign office space in the capitol building, other
18 state buildings, except the buildings and grounds referred to in sec-
19 tion 85 hereof, and elsewhere in the city of Des Moines, for all ex-
20 ecutive and judicial state agencies. Assignments may be changed
21 at any time. The various officers to whom rooms have been so as-
22 signed may control the same while the assignment to them is in
23 force. Official apartments shall be used only for the purpose of con-
24 ducting the business of the state. The term "capitol" or "capitol
25 building" as used in the Code shall be descriptive of all buildings
26 upon the capitol grounds. The assignment and use of physical facili-
27 ties for the general assembly shall be pursuant to section two point
28 five (2.5) of the Code.

1 **SEC. 9. Revolving fund.** The director shall keep an accurate
2 itemized account for each state agency purchasing through the de-
3 partment, state agency using services provided for by the depart-
4 ment, and postage supplied by the department.

5 1. At the end of each month the director shall render a statement
6 to each state agency for the actual cost of items purchased through
7 the department, the actual cost of services and postage used by the
8 agency. The monthly statement shall also include a fair proportion
9 of the cost of administration of the department of general services
10 during the month. The portion of administrative costs shall be de-
11 termined by the director subject to review by the executive council
12 upon complaint from any state agency adversely affected.

13 2. Statements rendered to the various state agencies shall be
14 paid by the state agencies in the manner determined by the state
15 comptroller's office. When the statements are paid the sums shall
16 be credited to the general service revolving fund. If any funds ac-
17 crued to the revolving fund in excess of two hundred twenty-five
18 thousand dollars and there is no anticipated need or use for such
19 funds, the governor shall order the excess funds credited to the
20 general fund of the state.

1 **SEC. 10. Capitol buildings and grounds—rules.** The director
2 shall establish, publish, and enforce rules regulating and restricting
3 the use by the public of the capitol buildings and grounds. The rules
4 when established shall be posted in conspicuous places about the
5 buildings and grounds. Any person violating any rule, except a
6 parking regulation, shall be guilty of a misdemeanor and upon con-
7 viction be punished by a fine of not to exceed one hundred dollars or
8 by imprisonment in the county jail not to exceed thirty days.

1 **SEC. 11. Parking regulations.** The director shall establish, pub-
2 lish, and enforce rules regulating, restricting, or prohibiting the use
3 by state officials, state employees, and the public, of motor vehicle
4 parking facilities at the state capitol complex. The rules established
5 by the director may establish fines for violations and a procedure for
6 payment of the fines. The director may order payment of a fine
7 and enforce the order in the district court.

8 Motor vehicles parked in violation of the rules may be removed
9 without the owner's or operator's consent and at the owner's or
10 operator's expense. Motor vehicles removed and not claimed within
11 thirty days of their removal or vehicles abandoned within the capi-
12 tol grounds, may be disposed of in accordance with the provisions
13 of sections three hundred twenty-one point eighty-five (321.85)
14 through three hundred twenty-one point ninety-one (321.91) of
15 the Code.

16 The parking rules established shall be posted in conspicuous places
17 at the capitol complex. Copies of the rules shall be made available
18 to all state officials and employees and any other person who re-
19 quests a copy of the rules.

20 All fines collected by the department shall be forwarded to the
21 treasurer of state and deposited in the general fund.

1 **SEC. 12. Duties—state buildings.** In addition to his other duties
2 the director shall:

3 1. See that all visitors, at proper hours, are properly escorted over
4 capitol grounds and capitol buildings, free of expense.

5 2. Have at all times, charge of and supervision over the capitol
6 security force, janitors, and other employees of his department in

7 and about the capitol and other state buildings, except the buildings
8 and grounds referred to in section 85 hereof, at the seat of govern-
9 ment. The capitol security force when serving in and about the
10 capitol and other state buildings at the seat of government are
11 hereby designated as peace officers.

12 3. Institute, in the name of the state, and with the advice and con-
13 sent of the attorney general, civil and criminal proceedings against
14 any person for injury or threatened injury to any public property
15 under his control.

16 4. Keep in his office a complete record containing an itemized ac-
17 count of all state property, including furniture and equipment, under
18 his care and control, and plans and surveys of the public grounds,
19 buildings, and underground constructions at the seat of govern-
20 ment.

21 5. Under the direction of the governor, provide, furnish, and pay
22 for public utilities service, heat, maintenance, minor repairs, and
23 equipment in operating and maintaining the official residence of
24 the governor of Iowa.

25 6. At the time provided by law, make a verified report which
26 shall cover all transactions for the preceding annual, fiscal or cal-
27 endar period and show in detail:

28 a. All expenditures made on account of the department for public
29 buildings and property.

30 b. The condition of all real and personal property of the state
31 under his care and control, together with a report of any loss or
32 destruction, or injury to any such property, with the causes thereof.

33 c. The measures necessary for the care and preservation of the
34 property under his control.

35 d. Any recommendations as to methods which would tend to ren-
36 der the public service more efficient and economical.

37 e. Any other matter ordered by the governor.

38 7. Perform all other duties required by law.

1 SEC. 13. **Transfer of funds.** For the purpose of implementing
2 the duties and functions transferred to the department of general
3 services, the state comptroller is directed to transfer and allocate,
4 upon order of the governor, the moneys appropriated to the fol-
5 lowing:

6 1. Superintendent of buildings and grounds.

7 2. State vehicle dispatcher.

8 3. State printing board.

9 4. Superintendent of printing.

10 5. State comptroller.

11 6. Executive council.

1 SEC. 14. **Transfer of functions.** The governor shall appoint the
2 director of the department of general services on or before January
3 1, 1972. The governor by executive order shall accomplish the trans-
4 fer of functions, records, equipment, other property, and personnel
5 provided in this Act no later than January 1, 1973. Any such pow-
6 ers, duties, functions, responsibilities and programs not so trans-
7 ferred, shall be transferred by operation of law on January 1, 1973.

8 The assignment of functions shall consist of a realigning of au-
9 thority and responsibility in accord with the terms of this Act and

10 need not necessarily involve the movement of personnel or equip-
 11 ment, the establishment of any subdivision or bureau within any
 12 office or department, the revision of any job description, or other
 13 detailed matter relating to the internal operation of any new office
 14 or department.

15 Where the transfer of any particular function presents special
 16 administrative or legal difficulties, the governor may delay the effec-
 17 tive date of that particular transfer and shall present the reasons
 18 therefor to the Sixty-fifth General Assembly.

1 SEC. 15. Section eight A point two (8A.2), subsection two (2),
 2 Code 1971, is amended by striking the section and inserting in lieu
 3 thereof the following:

4 2. "Director" means the director of the department of general
 5 services or his designee.

1 SEC. 16. Section eight A point three (8A.3), Code 1971, is
 2 amended by striking the section and inserting in lieu thereof the
 3 following:

4 "All councils, boards, and commissions created by this chapter
 5 shall be placed, for administrative purposes, in the office of the direc-
 6 tor."

1 SEC. 17. Section eight A point four (8A.4), unnumbered para-
 2 graph four (4), Code 1971, is amended as follows:

3 The communications division and the state educational radio and
 4 television facility board shall coordinate their activities to achieve
 5 the maximum possible cooperation and effective use of the available
 6 [services and] facilities.

1 SEC. 18. Section eight A point five (8A.5), unnumbered para-
 2 graph one (1), Code 1971, is amended as follows:

3 **8A.5 Advisory council.** The state communications advisory coun-
 4 cil shall provide guidance to the [division] *director* in the develop-
 5 ment, administration, unification and standardization of communica-
 6 tion services to meet normal and emergency requirements of all state
 7 departments. The council shall consist of the following persons or
 8 their designated representatives:

1 SEC. 19. Section eight A point fourteen (8A.14), Code 1971, is
 2 amended as follows:

3 **8A.14 Federal funds.** The board, the governor, or the [state
 4 comptroller] *director* may apply for and accept federal or nonfederal
 5 gifts, loans, or grants of funds and to use the same to pay all or
 6 part of the cost of carrying out any project under the provisions of
 7 this chapter.

1 SEC. 20. Section eight A point seventeen (8A.17), unnumbered
 2 paragraph one (1), Code 1971, is amended as follows:

3 **8A.17 Joint use of facilities.** The board and [division] *director*
 4 may arrange for joint use of available services and facilities.

1 SEC. 21. Section eight A point eighteen (8A.18), Code 1971, is
 2 amended as follows:

3 **8A.18 Director educational facilities.** The board shall appoint [a]
 4 *an educational facilities* director who shall not be included in the

5 Iowa merit system and fix his compensation if it is not otherwise
6 provided by law. All appointments of personnel needed to admin-
7 ister this chapter shall be without reference to political party affilia-
8 tion, religious beliefs, sex, marital status, race, color, or national
9 origin. The total amount of compensation for employees shall be
10 subject to the limitation of the appropriation and other funds law-
11 fully available.

1 SEC. 22. Section fifteen point one (15.1), Code 1971, is amended
2 by striking the section and inserting in lieu thereof the following:

3 "The director of the department of general services or his designee
4 shall administer the provisions of this chapter."

1 SEC. 23. Section fifteen point six (15.6), Code 1971, is amended
2 as follows:

3 **15.6 Duties.** The [printing board] *director of the department of*
4 *general services* shall:

5 1. Let contracts, except as provided in section 15.28, for all print-
6 ing for all state offices, departments, boards, and commissions when
7 the cost of [such] *the* printing is payable out of any taxes, fees,
8 licenses, or funds collected for state purposes.

9 2. Direct the manner, form, style, and quantity of all public
10 printing when [such matters are] not otherwise expressly pre-
11 scribed by law.

12 3. Employ and discharge all assistants necessary to enable the
13 [board] *director* to perform [its] *his* duties and determine the com-
14 pensation of [such] *the* assistants when not otherwise determined by
15 law.

16 4. Prescribe rules, not inconsistent with law[, for the conduct of
17 its business].

18 [5. Keep a full and detailed record of all its meetings, actions, and
19 proceedings.]

20 [6. Hear and determine all complaints which may be made to it
21 with reference to any official action of the superintendent of print-
22 ing.]

23 [7.] 5. Make [biennial] *annual, fiscal or calendar* reports to the
24 governor [as to] of the cost of the public printing for each depart-
25 ment during the preceding fiscal term, with recommendations of any
26 retrenchments that can be made therein.

27 [8.] 6. Perform all other duties required by law.

1 SEC. 24. Section fifteen point eight (15.8), Code 1971, is
2 amended as follows:

3 **15.8 Printing for state institutions.** The power of the [printing
4 board] *director* to let contracts shall not embrace printing for any
5 state institution when [such] *the* institution[, through its governing
6 board,] is able and desires to do [such printing in] its own printing
7 [plant].

1 SEC. 25. Section fifteen point nine (15.9), Code 1971, is amended
2 as follows:

3 **15.9 Contracts with state institutions.** The [printing board]
4 *director* may, without advertising for bids, enter into contracts or
5 make provision for doing any of the work coming under the provi-
6 sions of this and chapters 16 and 17 at any school or institution un-

7 der the ownership or control of the state. [In all such cases, the]
 8 *The work shall be done under conditions substantially the same as*
 9 *those provided for in the case of contracts with individuals and the*
 10 *same standard of quality or product shall be required.*

1 SEC. 26. Section fifteen point ten (15.10), unnumbered paragraph
 2 one (1), Code 1971, is amended as follows:

3 **15.10 Specifications and rules.** The [printing board] *director* shall,
 4 from time to time, adopt and print specifications and rules covering
 5 all matters relating to printing that are the subject of contracts
 6 [, which]. *The specifications and rules shall contain, among other*
 7 *things, the following:.*

1 SEC. 27. Section fifteen point eleven (15.11), Code 1971, is
 2 amended as follows:

3 **15.11 Advertisements for bids.** The [secretary of the board]
 4 *director* shall [, from time to time as directed by the board,] advertise
 5 for bids for the doing of the public printing. [Such advertisements
 6 shall be published once each week for three consecutive weeks in
 7 seven newspapers in seven different cities of the state, one of which
 8 newspapers shall be published in Des Moines.]

1 SEC. 28. Section fifteen point twelve (15.12), Code 1971, is
 2 amended as follows:

3 **15.12 Requirements.** [Said advertisements] *Advertisements* shall
 4 state where and how specifications and other necessary information
 5 may be obtained, the time during which the [board] *director* will
 6 receive bids, and the day, hour, and place when bids will be publicly
 7 opened and contracts awarded.

1 SEC. 29. Section fifteen point thirteen (15.13), Code 1971, is
 2 amended as follows:

3 **15.13 Information furnished.** The [secretary of the board] *direc-*
 4 *tor* shall supply prospective bidders and others on request with the
 5 specifications and rules [of the board], blank forms for bids, sam-
 6 ples of printing so far as possible, and all other information pertain-
 7 ing to the subject.

1 SEC. 30. Section fifteen point fourteen (15.14), Code 1971, is
 2 amended as follows:

3 **15.14 Specifications public.** The specifications shall be kept on file
 4 in the office of the [secretary] *director*, open to public inspection,
 5 together with samples, so far as possible, of the work to be done or
 6 the material to be furnished.

1 SEC. 31. Section fifteen point fifteen (15.15), subsection four (4),
 2 Code 1971, is amended as follows:

3 4. In the hands of the [secretary of the board] *director* by the
 4 time fixed in the advertisements for bids.

1 SEC. 32. Section fifteen point sixteen (15.16), Code 1971, is
 2 amended as follows:

3 **15.16 Deposit with bid or yearly bond.** Each bidder must deposit
 4 with the [board] *director* at the time he files his bid, a certified
 5 check payable to the state treasurer for an amount to be fixed in
 6 the specifications, either covering all classes or items, or separate

7 checks for each bid in case he makes more than one bid, or in lieu
8 of [such] checks the bidder may[, if he so elects,] furnish a yearly
9 bond in an amount to be established by the [state printing board]
10 *director*. Checks deposited by unsuccessful bidders, and by success-
11 ful bidders when they have entered into the contract, shall be re-
12 turned to them.

1 SEC. 33. Section fifteen point seventeen (15.17), Code 1971, is
2 amended as follows:

3 **15.17 Opening of bids—award.** All bids shall be publicly opened
4 and read and the contracts let at the time and place fixed therefor,
5 or on [such] *the* adjourned day or days [as may be] named by the
6 [board] *director*, of which adjournment all parties shall take notice.
7 In the award of contracts, due consideration shall be given not only to
8 the price bid, but to the mechanical and other equipment, and finan-
9 cial responsibility of the bidder, and his ability and experience in
10 the performance of like or similar contracts.

1 SEC. 34. Section fifteen point eighteen (15.18), Code 1971, is
2 amended as follows:

3 **15.18 Rejection of bids—procedure.** The [board] *director* shall
4 have the right to reject any or all bids, and in case of rejection or
5 because of failure of a bidder to enter into a contract, the [board]
6 *director* may advertise for and secure new bids.

1 SEC. 35. Section fifteen point nineteen (15.19), Code 1971, is
2 amended as follows:

3 **15.19 Combination of bidders.** When the [board] *director* is sat-
4 isfied that bidders have presented bids pursuant to an agreement,
5 understanding, or combination to prevent free competition, [it] *he*
6 shall reject all of them and readvertise for bids as in the first in-
7 stance.

1 SEC. 36. Section fifteen point twenty (15.20), Code 1971, is
2 amended as follows:

3 **15.20 Acceptance of bid.** Each accepted bid shall have endorsed
4 thereon, over the signature of the [printing board or of a majority
5 thereof] *director*, the word "accepted" with the date of [such] ac-
6 ceptance. [which] *This* endorsement shall constitute immediate notice
7 to the bidder of the fact of acceptance.

1 SEC. 37. Section fifteen point twenty-two (15.22), Code 1971, is
2 amended as follows:

3 **15.22 Duty to enter into contract—forfeiture.** Each successful
4 bidder must within ten days after the award, enter into a contract
5 in accordance with his bid, and unless this is done, or the delay is for
6 reasons satisfactory to the [board] *director*, the certified check sub-
7 mitted with the bid shall be forfeited to the state. The specifica-
8 tions on which the bid is made shall constitute a part of the contract.

1 SEC. 38. Section fifteen point twenty-three (15.23), Code 1971,
2 is amended as follows:

3 **15.23 Contract provisions.** [Such] *The* contracts shall, among
4 other provisions, provide that:

5 1. The contractor shall complete all unfinished portions of jobs
6 or orders in hand at the expiration of the contract.

7 2. The contract may be canceled, or other agreed penalty imposed,
8 for failure to perform the terms thereof in a manner satisfactory
9 to the [printing board] *director*.

10 3. The contractor may be released on such conditions as may be
11 agreed on, in case of injury to his plant by fire, or other providen-
12 tial contingency.

13 4. In order to avoid delay and inconvenience in the departments,
14 and unnecessary transportation charges to the state, deliveries of
15 printing for the various state officials, departments, boards, and
16 commissions shall be made in [such] *the* manner [as] the [printing
17 board] *director*, after consultation with the various departments,
18 [shall order] *orders*.

1 SEC. 39. Section fifteen point twenty-four (15.24), Code 1971,
2 is amended as follows:

3 15.24 **Bond.** A bond for the faithful performance of the contract
4 shall be required in connection with each contract, in an amount to
5 be fixed by the [printing board, which] *director*. *The* bond shall be
6 filed with [any] *and* approved by the [board] *director*.

1 SEC. 40. Section fifteen point twenty-five (15.25), Code 1971, is
2 amended as follows:

3 15.25 **Written orders.** No printing shall be performed under
4 any contract except on written orders therefor, on detailed forms
5 prescribed by the [printing board] *director* and [duly] signed by the
6 [secretary of the board] *director* or by some person authorized by
7 the [board] *director*. Every order shall designate the contract under
8 which the order is given, the class of the required printing, the defi-
9 nite quantity and kind thereof, and be issued in duplicate with a stub
10 copy preserved. A separate series of stubs and duplicates shall be
11 used for each class of printing.

1 SEC. 41. Section fifteen point twenty-six (15.26), Code 1971, is
2 amended as follows:

3 15.26 **Assistants outside Des Moines.** The [printing board] *di-*
4 *rector* may, at the various points in the state, outside the city of Des
5 Moines, at which state institutions or departments are located, ap-
6 point assistants and empower [such] *the* assistants to issue in the
7 name of the [printing board] *director*, orders for printing. [Such
8 assistants] *Assistants* shall be furnished with a copy of the contract
9 under which the orders are to be given, necessary blank order books
10 and proper instructions as to their procedure. [Such assistants]
11 *Assistants* on issuing an order shall immediately forward the origi-
12 nal thereof to the [printing board] *director*.

1 SEC. 42. Section fifteen point twenty-seven (15.27), Code 1971,
2 is amended as follows:

3 15.27 **Acceptance of printing—penalty.** No printing shall be ac-
4 cepted as in compliance with the contract when [such printing is]
5 not of the grade of workmanship which is usually employed by
6 first-class printers on printing of [such] *this* class, nor when [such]
7 *the* printing is not of the full quality contracted for. If immediate
8 necessity and lack of time to procure printing elsewhere compel the
9 use of defective printing furnished by a contractor, it shall be ac-
10 cepted without approval, and one-half of the contract price thereon

11 shall be deducted as liquidated damages for [such] breach of con-
12 tract.

1 SEC. 43. Section fifteen point twenty-eight (15.28), Code 1971,
2 is amended as follows:

3 **15.28 Contracts by institutional heads.** The [printing board]
4 *director* may authorize the managing board, or head, or chief ex-
5 ecutive officer of any institution or department of the state located
6 outside the city of Des Moines to secure, under the specifications of
7 the [board] *director*, competitive bids for printing needed by [such]
8 *the* institution or department, and submit [such] *the* bids to the
9 [printing board] *director*. If [said board] *the director* approves
10 any of [said] *the* bids, [such] *the* authorized board, head, or officer
11 may contract for [such] *the* printing [with such bidder,] but [such]
12 *the* contract shall not be valid until a duplicate copy [thereof] is filed
13 with and approved by the [printing board] *director*.

1 SEC. 44. Section fifteen point twenty-nine (15.29), Code 1971,
2 is amended as follows:

3 **15.29 Emergency contracts.** The [board] *director* may at any
4 time award a special contract or may authorize [its] *his* assistants
5 [as designated in section 15.26] to award a special contract for any
6 work or material coming within the provisions of this and chapters
7 16 and 17 but not included in contracts already in existence, or which
8 cannot properly be made the subject of a general contract, if the
9 amount of each [such] contract shall not exceed the amount of two
10 thousand dollars, and if special bids have been duly solicited by the
11 [said board] *director* from persons or firms engaged in the kind of
12 work under consideration who have indicated a desire to bid on the
13 class of work to be done.

1 SEC. 45. Section fifteen point thirty (15.30), Code 1971, is
2 amended as follows:

3 **15.30 Paper.** The [board] *director* may contract for paper as part
4 of the printing or may purchase paper and furnish the same to the
5 contractor. All paper purchased for use of the state shall, when
6 practicable, have a distinguishing mark or water line by which it
7 can be identified.

1 SEC. 46. Section fifteen point thirty-one (15.31), Code 1971, is
2 amended as follows:

3 **15.31 Paper account.** The [board] *director* shall keep an ac-
4 curate account with anyone doing printing for the state, and
5 charge him with the value of all paper drawn, and credit him with
6 all paper used on behalf of the state, and compel an accounting for
7 all paper not so used.

1 SEC. 47. Section fifteen point thirty-two (15.32), Code 1971, is
2 amended as follows:

3 **15.32 Account with each department.** The [printing board]
4 *director* shall keep an account with each separate officer, board, de-
5 partment, and commission of the state to which printing is furnished
6 by the state, [and] in [such] a manner [as] to show in detail at
7 all times what printing has been [so] furnished and the cost thereof.

1 SEC. 48. Section fifteen point thirty-three (15.33), Code 1971, is
2 amended as follows:

3 **15.33 Budget estimates.** Each official, board, department, com-
4 mission or agency of the state shall file as part of its budget its esti-
5 mate of expenditures for printing [for the ensuing biennium] and
6 [such expenditure] *these expenditures* shall be paid from its official,
7 board, department, commission or agency appropriation.

1 SEC. 49. Section fifteen point thirty-four (15.34), Code 1971, is
2 amended as follows:

3 **15.34 [Superintendent] Director to separate items.** Should the
4 amount of a warrant for printing include printing for more than one
5 officer, board, department, or commission, the [secretary of the board
6 of printing] *director* shall at once furnish the treasurer with a state-
7 ment of the correct amounts chargeable under section 15.33 to each
8 officer, board, department, or commission.

1 SEC. 50. Section fifteen point thirty-five (15.35), Code 1971, is
2 amended as follows:

3 **15.35 Vouchers—form—audit.** All bills accruing under contracts
4 for printing shall be filed with the [printing board] *director*. They
5 shall be in duplicate, or in larger numbers if ordered by the [board]
6 *director*, verified and itemized with full details necessary for compu-
7 tation according to the terms of the contract and orders given in
8 relation thereto or according to law, and shall be accompanied by
9 samples of the work or materials when practicable and when [so]
10 ordered by the [board] *director*.

11 All [such] bills shall be examined and approved by the [printing
12 board] *director* and the duplicate vouchers passed to the state comp-
13 troller.

14 All bills approved by the [board] *director* shall be endorsed accord-
15 ingly before presentation to the comptroller.

1 SEC. 51. Section fifteen point thirty-six (15.36), Code 1971, is
2 amended as follows:

3 **15.36 Centralized printing department.** A centralized printing
4 department [be and] is hereby established under the jurisdiction of
5 the [state printing board] *director*.

6 There is hereby appropriated from the general fund of the state
7 to the [state printing board] *general services department* the sum
8 of seventy-five thousand dollars to establish a permanent revolving
9 fund. This fund may be used in supplying paper stock, offset print-
10 ing, copy preparation, binding, and original payment of printing
11 and binding claims for any of the state departments, bureaus, com-
12 missions or institutions. All salaries and expenses properly charge-
13 able thereto shall be paid from [said] *this* fund. The [state super-
14 intendent of printing] *director* may, with the approval of the [print-
15 ing board and the] executive council, also use [said] *the* fund for the
16 purchase of replacement or additional equipment, if a sufficient bal-
17 ance will remain in [said] *the* fund [which will] *to* enable the con-
18 tinued operation of the centralized printing department.

19 The [state superintendent of printing] *director* shall periodically
20 render a statement to each state department, bureau, commission or
21 institution for the cost of paper stock, offset printing, copy prepara-
22 tion or binding supplied thereto. [Such] *The* expense shall be paid

23 by the state departments, bureaus, commissions or institutions in the
 24 same manner as other expenses of [such] *the* departments are paid,
 25 and [such] *the* sum shall be credited to the centralized printing re-
 26 volving fund. If a surplus accrues to [said revolving] *the* fund for
 27 which there is no anticipated need or use, the governor shall order
 28 [such] *the* surplus turned over to the general fund of the state.

1 SEC. 52. Section fifteen point thirty-seven (15.37), Code 1971, is
 2 amended as follows:

3 **15.37 Printing machinery centralized—exception.** All printing
 4 presses, except such presses owned by the auditor of state and pur-
 5 chased pursuant to the provisions of section 11.4, and other printing
 6 equipment owned by the state and in the possession of any depart-
 7 ment, commission, agency, or board located in the city of Des Moines
 8 shall be centralized in a state building in the city of Des Moines
 9 under the control of the [state printing board] *director*.

10 All office copiers and other duplicating equipment owned by or in
 11 the possession of executive and judicial departments, commissions,
 12 agencies, or boards located in the city of Des Moines shall be under
 13 the jurisdiction of the [state printing board] *director*. The [board]
 14 *director* may lease or purchase [such] *the* duplicating machines as are
 15 necessary for each of the departments with funds from the [state
 16 printing board] revolving fund and assess the costs of operating
 17 [such] *the* duplicating machines to the appropriate department.

1 SEC. 53. Section fifteen point thirty-eight (15.38), Code 1971, is
 2 amended as follows:

3 **15.38 Powers and duties [of board].** The [state printing board]
 4 *director* is hereby authorized and directed:

5 1. To possess [itself] *himself* of all [such] presses and other print-
 6 ing equipment, inventory all of [such] *the* described equipment, and
 7 [through] *with the approval of* the executive council sell [such of]
 8 the above described machinery and equipment [as] *that* is no longer
 9 necessary or is unfit for use.

10 2. To maintain [such] *the* machinery and equipment in [its] *his*
 11 discretion, when [such] *the* equipment is outmoded and becomes
 12 obsolescent, to purchase machinery and equipment for replacement
 13 purposes.

14 3. To make [such] *the* printing department, its machinery and
 15 equipment available for the state printing services when in [its]
 16 *his* discretion it is to the best interests of the state that it, rather
 17 than the contract procedure provided by section 15.6 shall be used;
 18 and to effectuate this power and direction, the [state printing board]
 19 *director* shall adopt suitable rules and regulations for the administra-
 20 tion and fulfillment of the power and direction hereby imposed.

21 4. To install and maintain an accurate accounting system appro-
 22 priate and fitted to the purposes and the operations of this depart-
 23 ment. Each official, board, department, commission or agency shall
 24 requisition the [state printing board] *director* for its printing needs,
 25 accompanying such requisition with a statement of costs of compila-
 26 tion and editorial work upon the material to be published.

27 5. To avoid duplication, overlapping and redundancy of pamphlets
 28 and publications, other than official documents and books and publica-
 29 tions authorized by chapters 14 and 17, to examine the contents of

30 proposed pamphlets or publications and to approve or disapprove
31 such pamphlets or publications only for such reason; and to effec-
32 tuate this power, the [state printing board] *director* shall adopt rules
33 and regulations for its administration.

1 SEC. 54. Section fifteen point thirty-nine (15.39), Code 1971, is
2 amended as follows:

3 15.39 **Cost systems maintained by departments.** Each official,
4 board, department, commission or agency located outside the city
5 of Des Moines, who maintains printing equipment, or does any
6 printing for the state or its departments shall likewise keep an accur-
7 ate cost system and make report each June 30 to the [printing board]
8 *director* of [such] *the* amounts, and these shall be included in the
9 [biennial] *annual, fiscal or calendar* report of the [state printing
10 board] *director*.

1 SEC. 55. Section fifteen point forty-one (15.41), Code 1971, is
2 amended as follows:

3 15.41 **Paper stock drawn [from printing board].** All mimeograph
4 paper, envelopes and other paper stock to be used in their Des Moines
5 offices shall be drawn by the several state departments and agencies
6 from the [state printing board] *general services department* with its
7 approval and charged to the several officials, boards, departments,
8 commissions or agencies and paid from the printing appropriation of
9 each board, official, department, commission or agency.

1 SEC. 56. Section fifteen point forty-three (15.43), Code 1971, is
2 amended as follows:

3 15.43 **Approval required for printing.** No department or commis-
4 sion of state located in the city of Des Moines shall expend any funds
5 for the publication or distribution of books or pamphlets or reports
6 unless the publication thereof be expressly required by law or ap-
7 proved by the budget and financial control committee and the [state
8 printing board] *director*. A violation of this section shall constitute
9 misfeasance in office.

10 *The budget and financial control committee may direct the director*
11 *to establish a central library and depository from which shall be dis-*
12 *tributed all books, pamphlets, documents, reports and publications*
13 *not required by law to be otherwise distributed. The director shall*
14 *from time to time establish the cost of printing and mailing each*
15 *book, pamphlet, report, document and publication. The director shall,*
16 *thereafter, cause to be delivered, sent, or mailed to anyone requesting*
17 *a book, pamphlet, report, document, or publication upon receipt of*
18 *the cost thereof plus mailing charges. Anyone may examine a copy*
19 *of any book, pamphlet, document, report or publication at the cen-*
20 *tral library and depository. The committee may exempt from the*
21 *provisions of this section any pamphlet or publication which only*
22 *lists the services available from a state department or agency.*

1 SEC. 57. Section sixteen point one (16.1), Code 1971, is amended
2 by striking the section and inserting in lieu thereof the following:

3 "The director of the department of general services shall appoint
4 a person to administer the provisions of this chapter. This person
5 shall be known as the superintendent of printing and shall serve at

6 the pleasure of the director without being subject to the provisions
7 of chapter nineteen A (19A) of the Code.”

1 SEC. 58. Section sixteen point two (16.2), subsections three (3),
2 four (4), five (5), nine (9), ten (10), eleven (11), and twelve (12),
3 Code 1971, are amended as follows:

4 3. Have general supervision[, under the direction of said board,]
5 of all matters pertaining to the enforcement of [the] contracts [of
6 the] *for* printing [board].

7 [4. Keep a detailed record of all meetings and proceedings of the
8 printing board and of the award of contracts by said board.]

9 [5.] 4. Prepare[, under the directions of said board,] the specifica-
10 tions and advertisements for printing.

11 [9. Be *ex officio* secretary and general executive officer of the
12 state printing board.]

13 [10.] 8. In odd-numbered years, compile for publication the Iowa
14 official register which shall contain historical, political, and other sta-
15 tistics of general value, but nothing of a partisan character.

16 [11.] 9. Annually, September 1, cause to be printed in pamphlet
17 form, to be paid for out of the general fund not otherwise appro-
18 priated, and gratuitously distributed upon request, the name, resi-
19 dence, official title, salary, and traveling and subsistence expense of
20 the personnel of each of the departments, boards, and commissions
21 of the state government, except [such] personnel [as] *who* receive
22 an annual salary of less than three hundred dollars. The number of
23 [such] *the* personnel and the total amount received by them shall be
24 shown for each department in the salary book. The head of each de-
25 partment, board, or commission shall, on request of [said] *the* super-
26 intendent, furnish the latter with the data covering [said] *the* par-
27 ticular department, board, or commission. [Such] *The* report shall
28 be mailed to each member of the general assembly within ten days
29 after [the] printing [of such report]. All employees who have drawn
30 salaries, fees, or expense allowances from more than one department
31 or subdivision shall be listed separately under the proper depart-
32 mental heading.

33 [12.] 10. Perform such other duties as are necessary, or incident
34 to his position, or which may be ordered by the [printing board]
35 *director*, or required by law.

1 SEC. 59. Section sixteen point five (16.5), Code 1971, is amended
2 as follows:

3 16.5 **Appeals.** In case of a disagreement between the superin-
4 tendent and the head of any department as to the editing of manu-
5 script, an appeal may be taken to the [printing board] *executive*
6 *council* which shall have authority to determine the matter in con-
7 troversy.

1 SEC. 60. Section sixteen point seven (16.7), Code 1971, is
2 amended as follows:

3 16.7 **Reserve supply.** The superintendent shall designate, sub-
4 ject to the approval of the [printing board] *director*, the number of
5 copies of reports and publications to be held in reserve, and copies
6 thus held in reserve shall be distributed only upon the written request
7 of the head of the department, approved by the superintendent, and
8 ordered by the [printing board] *director*.

1 SEC. 61. Section sixteen point eight (16.8), Code 1971, as
 2 amended by Senate File one hundred eighty-three (183),* Acts of the
 3 Sixty-fourth General Assembly, First Session, is amended as follows:
 4 **16.8 Unused documents.** The superintendent shall from time to
 5 time [make] report to the [printing board of] *director* any docu-
 6 ments in his custody deemed not needed and which have been printed
 7 five years or more, and if [such] *the* report has the written approval
 8 of the head of the department from which the documents were issued,
 9 the [printing board] *director* may condemn and order [such] *the*
 10 documents sold, and the proceeds turned into the unappropriated
 11 funds of the state. If a department no longer exists, approval by the
 12 head of the department shall not be required. *If the condemned docu-*
 13 *ments cannot be sold the director may order them destroyed.*

1 SEC. 62. Section sixteen point twenty-two (16.22), Code 1971, is
 2 amended as follows:
 3 **16.22 Old Codes—free distribution.** The superintendent of print-
 4 ing may distribute gratuitously, to [interested persons] *law-enforce-*
 5 *ment officers and other persons in his discretion*, the Code of 1897
 6 and all supplements and supplemental supplements thereto; also all
 7 Codes which have been issued subsequent to the Code of 1897 and
 8 which have been supplanted by a newly issued Code; also all session
 9 laws which antedate the publication of the last issued Code by at
 10 least four years; provided that he shall maintain in reserve such
 11 number of copies of each such books as may be fixed by the [execu-
 12 tive council] *director*. Such reserve when fixed shall not be distri-
 13 buted except on the order of the executive council.

1 SEC. 63. Section sixteen point twenty-three (16.23), Code 1971,
 2 is amended as follows:
 3 **16.23 Former statutes.** Upon application, in writing, from the
 4 librarian or chief executive officer of any incorporated college in this
 5 state, the superintendent of printing shall, upon the approval of the
 6 [executive council] *director*, forward to said applicant, without
 7 charge, bound volumes of the laws [heretofore] enacted.

1 SEC. 64. Section sixteen point twenty-four (16.24), subsection
 2 fifteen (15),** Code 1971, is amended as follows:
 3 15. To the office of attorney general, to the office of the legislative
 4 [research] *service bureau*, to the office of the legislative *fiscal direc-*
 5 *tor* and to the reporter of the supreme court and Code editor such
 6 number of copies as will enable them to perform the duties of their
 7 respective offices.

1 SEC. 65. Section sixteen point twenty-four (16.24), subsection
 2 twenty (20), Code 1971, is amended as follows:
 3 20. To library of the judge advocate general, United States [war]
 4 department of *defense*1 copy

1 SEC. 66. Section sixteen point twenty-four (16.24), Code 1971,
 2 is amended by adding the following new subsection:

3 "To each member of the Iowa congressional delegation1 copy"

1 SEC. 67. Section sixteen point twenty-five (16.25), subsection
 2 fourteen (14), Code 1971, is amended as follows:

*Ch. 81.

**See also ch. 80, §2.

3 14. To the office of the legislative [research] *service* bureau and
4 to the office of the legislative fiscal director.....1 copy

1 SEC. 68. Section seventeen point twenty-seven (17.27), unnum-
2 bered paragraph two (2), Code 1971, is amended as follows:

3 When such publications paid for by public funds furnished by the
4 state, contain reprints of statutes or departmental rules, or both,
5 they shall be sold and distributed at cost by the department ordering
6 same if the cost per publication is one dollar or more, *unless a cen-*
7 *tral library or depository is established by the budget and financial*
8 *control committee.* Such publications shall be obtained from the
9 superintendent of printing on requisition by the department and the
10 selling price, if any, shall be determined by the printing board by
11 dividing the total cost of printing, paper and binding by the number
12 printed. Said price shall be set at the nearest multiple of ten to the
13 quotient thus obtained. Distribution of such publications shall be
14 made by the superintendent of printing gratis to public officers, pur-
15 chasers of licenses from state departments required by statute, and
16 departments. Funds from the sale of such publications shall be de-
17 posited monthly in the general fund of the state.

1 SEC. 69. Section seventeen point thirty (17.30), Code 1971, is
2 amended as follows:

3 **17.30 Inventory of state property.** Each state board, commission,
4 department and division of state government and each institution
5 under the control of the department of social services and the board
6 of regents and each subdivision of the highway commission shall be
7 responsible for keeping a written, detailed, up-to-date inventory of
8 all real and personal property belonging to the state and under their
9 charge, control and management. Such inventories shall be in such
10 form as may be prescribed by the [executive council] *director of the*
11 *department of general services.*

12 Inventories maintained in the files of each such agency of state
13 government shall be open to public inspection and available for the
14 information of the executive council *and director of the department*
15 *of general services.*

1 SEC. 70. Section eighteen A point one (18A.1), Code 1971, is
2 amended as follows:

3 **18A.1 Commission created.** There is hereby created the capitol
4 planning commission composed of nine members: (1) four members
5 of the general assembly, two thereof to be appointed by the speaker
6 of the house from the membership thereof, two to be appointed by
7 the lieutenant governor from the membership of the senate, and (2)
8 three residents of the state of Iowa to be appointed by the governor,
9 and (3) the [superintendent of buildings and grounds] *director of*
10 *the department of general services or his designee* and the state archi-
11 tect provided by section 218.58.

1 SEC. 71. Section eighteen A point three (18A.3), Code 1971, is
2 amended by adding the following new paragraph:

3 "The commission shall, in cooperation with the director of the de-
4 partment of general services, develop and implement within the
5 limits of its appropriation, a five-year modernization program for
6 the capitol complex."

1 SEC. 72. Section twenty-one point one (21.1), Code 1971, is
2 amended as follows:

3 21.1 **Authority in governor.** Upon the taking effect of this chap-
4 ter, the authority to assign all state-owned motor vehicles to state
5 officers and employees, or to state offices, departments, bureaus, and
6 commissions, shall be transferred and vested in the [governor] *de-*
7 *partment of general services.*

1 SEC. 73. Section twenty-one point two (21.2), Code 1971, as
2 amended by Senate File one hundred forty-six (146) and Senate
3 File four hundred forty-nine (449), Acts of the Sixty-fourth General
4 Assembly, First Session, is amended as follows:

5 21.2 [Car] **Vehicle dispatcher—employees—duties.** In order to
6 carry out the powers vested in him by this chapter, the [governor]
7 *director of the department of general services* shall appoint a
8 state [car] *vehicle dispatcher* and such other employees as may be
9 necessary[, their compensation to be fixed by the governor and comp-
10 troller, but said compensation of the state car dispatcher shall be as
11 fixed by the general assembly,] to carry out the provisions of this
12 chapter. [The secretary of the executive council may be appointed
13 by the governor as the state car dispatcher, without additional com-
14 pensation.] *The state vehicle dispatcher shall serve at the pleasure*
15 *of the director and shall not be governed by the provisions of chapter*
16 *nineteen A (19A) of the Code.* Subject to the approval of the [gover-
17 nor] *director*, the [said] state [car] *vehicle dispatcher* shall have the
18 following duties:

19 1. He shall assign to a state officer or employee or to a state office,
20 department, bureau, or commission, one or more motor vehicles
21 which may be required by [said] *the officer or department*, after
22 [said] *the officer or department* has shown the necessity for such
23 transportation. The state [car] *vehicle dispatcher* shall have the
24 power to assign [said] *a motor vehicle* either for part time or full
25 time. He shall have the right to revoke [said] *the assignment* at
26 any time.

27 2. The state [car] *vehicle dispatcher* may cause all state-owned
28 motor vehicles to be inspected periodically. Whenever [such] *the*
29 inspection reveals that repairs have been improperly made on [said]
30 *the motor vehicle* or that the operator [of same] is not giving it
31 the proper care, he shall report [such] *this fact* to the head of the
32 department to which [such] *the motor vehicle* has been assigned,
33 together with recommendation for improvement.

34 3. The state [car] *vehicle dispatcher* shall install a record system
35 for the keeping of records of the total number of miles state-owned
36 motor vehicles are driven and the per-mile cost of operation of each
37 motor vehicle. Every state officer or employee shall keep a record
38 book to be furnished by the state [car] *vehicle dispatcher* in which
39 [such] *the officer or employee* shall enter all purchases of gasoline,
40 lubricating oil, grease, and other incidental expense in the operation
41 of the motor vehicle assigned to him, giving the quantity and price
42 of each purchase, including the cost and nature of all repairs on
43 [such] *the motor vehicle.* Each operator of a state-owned motor
44 vehicle shall promptly prepare a report at the end of each month on
45 forms furnished by the state [car] *vehicle dispatcher* and forward
46 the same to him at the statehouse, giving [such] *the information*

47 [as] the state [car] *vehicle* dispatcher may request in [such] *the*
48 report. The state [car] *vehicle* dispatcher shall each month compile
49 the costs and mileage of state-owned motor vehicle from [such] *the*
50 reports and keep a cost history card [of] *on* each motor vehicle and
51 [such] *the* costs shall be reduced to a cost-per-mile basis for each
52 motor vehicle. It shall be the duty of the state [car] *vehicle* dis-
53 patcher to call to the attention of the head of any department to
54 which a motor vehicle has been assigned any evidence of the mishan-
55 dling or misuse of any state-owned motor vehicle which is called
56 to his attention.

57 4. The state [car] *vehicle* dispatcher shall purchase all new motor
58 vehicles for all branches of the state government. Before purchas-
59 ing any motor vehicle he shall make requests for public bids by ad-
60 vertisement and he shall purchase the vehicles from the lowest re-
61 sponsible bidder for the type and make of motor vehicle designated.
62 No passenger motor vehicle except the motor vehicle provided by
63 the state for the use of the governor, ambulances, buses, trucks, or
64 station wagons shall be purchased for an amount in excess of the
65 sum of three thousand three hundred dollars; provided that if the
66 passenger motor vehicle is to be used by the highway patrol or the
67 drug law enforcement division or the division of criminal investiga-
68 tion and bureau of identification for actual law enforcement, the max-
69 imum amount shall be three thousand eight hundred dollars. Pro-
70 vided further, that for station wagons the maximum amount shall be
71 three thousand five hundred dollars.

72 5. All used motor vehicles turned in to the state [car] *vehicle* dis-
73 patcher shall be disposed of by public auction, and [such] *the* sales
74 shall be advertised in a newspaper of general circulation one week in
75 advance of sale, and the receipts from [such] *the* sale shall be depos-
76 ited in the depreciation fund to the credit of that unit within the de-
77 partment or agency turning in the vehicle; except that, in the case of
78 a used motor vehicle of special design, the state [car] *vehicle* dis-
79 patcher may, with the approval of the executive council instead of
80 selling it at public auction, authorize the motor vehicle to be traded
81 for another vehicle of similar design.

82 6. The state [car] *vehicle* dispatcher may authorize the establish-
83 ment of motor pools consisting of a number of state-owned [cars]
84 *motor vehicles* under his supervision and which he may cause to be
85 stored in a public or private garage. If a pool is established by the
86 state [car] *vehicle* dispatcher, any state officer or employee desiring
87 the use of a state-owned motor vehicle on state business shall notify
88 the state [car] *vehicle* dispatcher of the need for a vehicle within a
89 reasonable time prior to actual use of the motor vehicle. The state
90 [car] *vehicle* dispatcher may assign a motor vehicle from the motor
91 pool to the state officer or employee. If two or more state officers
92 or employees desire the use of a state-owned motor vehicle for a trip
93 to the same destination for the same length of time, the state [car]
94 *vehicle* dispatcher may assign one vehicle to make the trip.

95 7. The state [car] *vehicle* dispatcher shall cause to be marked on
96 every state-owned motor vehicle a sign in a conspicuous place which
97 indicates its ownership by the state except cars [necessary for use
98 in police work] *requested to be exempt by the commissioner of pub-*
99 *lic safety or the director of the department of general services.* All

100 state-owned motor vehicles shall display registration plates bearing
 101 the word "official" except cars [assigned for use in police work for
 102 which ordinary plates may be used when necessary but only upon
 103 order of] *requested to be furnished with ordinary plates by the com-*
 104 *missioner of public safety or the director.* [the] *The state [car]*
 105 *vehicle dispatcher [who] shall keep an accurate record of the reg-*
 106 *istration plates used on all state cars.*

107 8. The state [car] *vehicle dispatcher* shall have the authority to
 108 make such other rules regarding the operation of state-owned mo-
 109 tor vehicles, with the approval of the [governor] *director of the*
 110 *department of general services*, as may be necessary to carry out the
 111 purpose of this chapter.

112 All rules and regulations adopted by the [car] *vehicle dispatcher*
 113 shall be approved by the [executive council] *director* before becom-
 114 ing effective.

115 9. All gasoline used in state-owned automobiles shall be purchased
 116 at cost from the various installations or garages of the state high-
 117 way commission, state board of regents, department of social serv-
 118 ices, or state car pools throughout the state, unless such purchases
 119 are exempted by the [car] *vehicle dispatcher*. The [car] *vehicle*
 120 *dispatcher* shall study and determine the reasonable accessibility of
 121 these state-owned sources for the purchase of gasoline. If these
 122 state-owned sources for the purchase of gasoline are not reasonably
 123 accessible, the [car] *vehicle dispatcher* shall authorize the purchase
 124 of gasoline from other sources.

125 The [car] *vehicle dispatcher* may prescribe a manner, other than
 126 the use of the revolving fund, in which the purchase of gasoline from
 127 state-owned sources shall be charged to the department or agency
 128 responsible for the use of the automobile. The [car] *vehicle dis-*
 129 *patcher* shall prescribe the manner in which oil and other normal
 130 automobile maintenance for state-owned automobiles may be pur-
 131 chased from private sources, if they cannot be reasonably obtained
 132 from a state car pool.

133 The state [car] *vehicle dispatcher* may [with the approval of the
 134 executive council and governor] advertise for bids and award con-
 135 tracts for the furnishing of gasoline, oil, grease, and vehicle replace-
 136 ment parts for all state-owned vehicles.

1 SEC. 74. Section twenty-one point three (21.3), Code 1971, is
 2 amended as follows:

3 **21.3 Violations—withdrawing use of car.** If any state officer or
 4 employee violates any of the provisions of this chapter, the state
 5 [car] *vehicle dispatcher* shall have the authority to withdraw the
 6 assignment of any state-owned motor vehicle to any such state offi-
 7 cer or employee. An appeal from such order by the state [car]
 8 *vehicle dispatcher* may be taken to the [governor] *executive coun-*
 9 *cil* whose decision shall be final.

1 SEC. 75. Section twenty-one point four (21.4), Code 1971, is
 2 amended as follows:

3 **21.4 Private use—rate for state business.** No state officer or
 4 employee shall use any state-owned [car] *motor vehicle* for his own
 5 personal private use, nor shall he be compensated for driving his
 6 own motor vehicle except if such is done on state business and in
 7 such case he shall not receive more than ten cents per mile.

1 SEC. 76. Section twenty-one point five (21.5), Code 1971, is
2 amended as follows:

3 **21.5 Penalty for private use.** Any state officer or employee found
4 guilty of [using any state-owned motor vehicle for his own private
5 business or pleasure] *violating the rules and regulations of the state*
6 *vehicle dispatcher* shall, upon conviction, be fined not to exceed one
7 hundred dollars or imprisoned not to exceed thirty days in the
8 county jail.

1 SEC. 77. Section twenty-one point six (21.6), Code 1971, is
2 amended as follows:

3 **21.6 Revolving fund—replenishment.** There is hereby appro-
4 priated out of any money in the state treasury not otherwise appro-
5 priated the sum of twenty-five thousand dollars, which shall be
6 known as the [car] *vehicle* dispatcher revolving fund. From this
7 fund shall be paid all purchases of gasoline, oil, tires, repairs, and
8 all other general expenses incurred in the operation of state-owned
9 motor vehicles, and all salaries and expenses of the [car] *vehicle*
10 dispatcher's [department] *office* shall be paid from said fund.

11 At the end of each month the state [car] *vehicle* dispatcher shall
12 render a statement to each state department or agency thereof for
13 the actual cost of operation of all motor vehicles assigned to such
14 department or agency, together with a fair proportion of the cost of
15 administration of the state [car] *vehicle* dispatcher's [department]
16 *office* during such month, as shall be determined by him, all subject
17 to review by the executive council upon complaint of any state de-
18 partment or agency adversely affected. Such expense shall be paid
19 by the state departments or agencies in the same manner as other
20 expenses of such department are paid, and when such cost of opera-
21 tion and administration is paid by the department, such sum shall
22 be credited to the [car] *vehicle* dispatcher revolving fund. If any
23 surplus accrues to said revolving fund in excess of twenty-five thou-
24 sand dollars for which there is no anticipated need or use, the gov-
25 ernor may order such surplus turned over to the general fund of
26 the state.

1 SEC. 78. Section twenty-one point seven (21.7), Code 1971, is
2 amended as follows:

3 **21.7 Replacement fund.** The [car] *vehicle* dispatcher shall main-
4 tain a depreciation fund for the purchase of replacement motor
5 vehicles and additions to the fleet. The dispatcher's records shall
6 show the total funds deposited by and credited to each department
7 or agency thereof. At the end of each month, the state [car] *vehicle*
8 dispatcher shall render a statement to each state department or
9 agency thereof for additions to the fleet and depreciation on each
10 motor vehicle assigned to and owned by such department or agency.
11 Such depreciation expense shall be paid by the state departments
12 or agencies in the same manner as other expenses of such depart-
13 ment are paid, and shall be deposited in the depreciation fund to
14 the credit of the individual motor vehicle within the department
15 or agency thereof. The funds credited to each department or agency
16 thereof shall remain the property of the department or agency.
17 However, at the end of each biennium, the state [car] *vehicle* dis-

18 patcher shall cause to revert to the fund from which it accumu-
19 lated any unassigned depreciation.

1 SEC. 79. Chapter twenty-one (21), Code 1971, is amended by
2 adding the following new section:

3 **Assistants.** The director of the department of general services
4 may at various points in the state, outside the city of Des Moines,
5 where state institutions or departments are located, appoint and em-
6 power assistants to administer in the name of the state vehicle
7 dispatcher.

1 SEC. 80. Section thirty-six point three (36.3), Code 1971, is
2 amended as follows:

3 **36.3 Without compensation.** [Said] *The revolutionary war me-*
4 *memorial* commission shall serve without compensation[, but shall be
5 furnished by the executive council with such necessary stationery and
6 postage as will enable it to perform its duties].

1 SEC. 81. Section seventy-nine point one (79.1), unnumbered para-
2 graph five (5), Code 1971, is amended as follows:

3 Leave of absence of thirty days per year with pay may be granted
4 in the discretion of the head of any department to employees of
5 such department when necessary by reason of sickness or injury;
6 unused portions of such leave for any one year may be accumulative
7 for three consecutive years. Provided, however, that notwithstand-
8 ing the foregoing limitations, state highway commission mainte-
9 nance employees, uniformed members of the division of highway safe-
10 ty and uniformed force and members of the division of criminal in-
11 vestigation and bureau of identification, and the division of drug
12 law enforcement, except clerical workers, of the department of pub-
13 lic safety may upon the recommendation of the commissioner with
14 the approval of the executive council, be granted additional leave of
15 absence with pay, for injuries sustained in line of duty. It is fur-
16 ther provided that employees of institutions under the state board of
17 regents who are employed for nine months or more in any twelve-
18 month period shall be entitled, in the discretion of the board, to a
19 leave of absence with pay of two and one-half days for each month
20 of employment when necessary by reason of sickness or injury, and
21 such portion as is unused may be accumulated to a total of ninety
22 days acquired over a period not exceeding four consecutive years
23 or consecutive twelve-month periods.

1 SEC. 82. Section eighty-nine point one (89.1), Code 1971, is
2 amended as follows:

3 **89.1 Inspectors—bonds—qualifications.** The commissioner of la-
4 bor shall, on or before the first day of July, 1941, and every two
5 years thereafter, appoint a state boiler inspector[, subject to the
6 approval of the executive council,] who shall work under the direct
7 supervision of the commissioner of labor and who shall devote his
8 full time to the duties of his office. Before entering upon the duties
9 of his office, the state boiler inspector shall give a bond in the sum of
10 twenty-five hundred dollars for the faithful performance of his
11 duties, the same to be approved by the secretary of state and depos-
12 ited in [the] *his* office [of the same]. The commissioner of labor
13 may[, subject to the approval of the executive council,] appoint dep-

14 uty inspectors possessing the same qualifications as the state boiler
15 inspector, whenever [the same may be] necessary to carry out the
16 provisions of this chapter[, and such deputy inspector]. *Deputy*
17 *inspectors* shall be subject to and governed by the same rules and
18 regulations applicable to and governing the acts and conduct of the
19 state boiler inspector. The person so appointed shall be a practical
20 boilermaker or a licensed engineer and shall be qualified by not
21 less than five years' experience in the construction, installation, re-
22 pair and inspection of boilers, steam generators and superheaters,
23 with knowledge of their operation and use for the generating of
24 steam for power, heating or other purposes, and shall neither di-
25 rectly nor indirectly be interested in the manufacture, ownership or
26 agency of the same.

1 SEC. 83. Section ninety-one point four (91.4), Code 1971, is
2 amended as follows:

3 **91.4 Industrial statistics and information.** The duties of said
4 commissioner shall be:

5 1. To safely keep all records, papers, documents, correspondence,
6 and other property pertaining to or coming into his hands by virtue
7 of his office, and deliver the same to his successor, except as other-
8 wise provided.

9 2. To collect, assort, and systematize statistical details relating to
10 all departments of labor in the state[, especially in its relation to
11 the commercial, social, educational, and sanitary conditions surround-
12 ing the laboring classes, the means of escape from, and the protec-
13 tion of life and health in factories, the employment of children, the
14 number of hours of labor exacted from them and from women, and
15 to the permanent prosperity of the mechanical, manufacturing, and
16 productive industries of the state].

17 [3. To collect as fully as practicable such information and reliable
18 reports from each county in the state, the amount and condition of
19 the mechanical and manufacturing interests, the value and location
20 of the various manufacturing and coal productions of the state, also
21 sites offering natural or acquired advantages for the profitable loca-
22 tion and operation of different branches of industry, he shall by cor-
23 respondence with interested parties in other parts of the United
24 States, impart to them such information as may tend to induce the
25 location of mechanical and producing plants within the state, to-
26 gether with such other information as shall tend to increase the
27 productions, and consequent employment of producers.]

28 [4. To submit the foregoing statistics and information to the gov-
29 ernor in biennial reports in which he shall give a statement of the
30 business of the bureau since the last regular report, and shall com-
31 pile therein such information as may be considered of value to the
32 industrial interests of the state, the number of laborers and mechan-
33 ics employed, the number of apprentices in each trade, with the
34 nativity of such laborers, mechanics, and apprentices, wages earned,
35 the savings from the same, with age and sex of laborers employed,
36 the number and character of accidents, the sanitary condition of
37 institutions where labor is employed, the proportion of married
38 laborers and mechanics who live in rented houses, with the average
39 annual rental, and the value of property owned by laborers and me-
40 chanics, to include in such report what progress has been made with

41 schools new in operation for the instruction of students in the me-
42 chanic arts, and what systems have been found most practical, with
43 details thereof.]

44 [5] 3. To issue from time to time[, with the consent of the execu-
45 tive council,] bulletins containing information of importance to the
46 industries of the state and to the safety of wage earners.

47 [6] 4. To conduct and to co-operate with other interested per-
48 sons and organizations in conducting educational programs and proj-
49 ects on employment safety.

50 5. *Report to the governor biennially on all matters pertaining to*
51 *the bureau of labor.*

1 SEC. 84. Section ninety-one point fourteen (91.14), Code 1971,
2 is amended as follows:

3 **91.14 Reports and records preserved—when destroyed.** No re-
4 port or return made to [said] *the* bureau in accordance with the pro-
5 visions of this chapter, and no schedule, record, or document gath-
6 ered or returned by its officers or employees, shall be destroyed within
7 two years after the collection or receipt thereof. At the expiration
8 of two years all records, schedules, or papers accumulating in [said]
9 *the* bureau [during said period that may be] *and* considered of no
10 value by the commissioner may be destroyed [by authority of the
11 executive council first obtained].

1 SEC. 85. Section ninety-three point six (93.6), subsection nine
2 (9), Code 1971, is amended as follows:

3 9. Establish, manage and control a special training, orientation
4 and adjustment center or centers for the blind. Training in [such]
5 *the* centers shall be limited to persons who are sixteen years of age
6 or older, and the commission shall not provide or cause to be pro-
7 vided any academic education or training to children under the age
8 of sixteen except that the commission may provide library services to
9 [such] *these* children. The commission shall have the power to pro-
10 vide for the maintenance, upkeep, repair, and alteration of [such] *the*
11 buildings and grounds [as may be] designated as centers for the
12 blind. Such power shall include the power to spend such moneys
13 as may be appropriated to the commission by the state for the pur-
14 pose of carrying out the provisions of this chapter. The director of
15 the commission for the blind[, with the approval of the executive
16 council,] shall have the power to employ the necessary personnel to
17 maintain and operate the center or centers, at [such] salaries [as
18 may be] fixed by the director with the approval of the commission.

1 SEC. 86. Section ninety-four point one (94.1), Code 1971, is
2 amended as follows:

3 **94.1 Free employment bureau.** The labor commissioner shall
4 maintain in his office at the seat of government a department to be
5 called the state free employment bureau, and he is hereby directed
6 to adopt such rules and regulations as are necessary to carry out the
7 purposes of this chapter. He shall[, with the approval of the execu-
8 tive council,] appoint a competent person who shall be placed in
9 charge of such work and be known as the chief clerk of the bureau,
10 whose term of office shall be the same as that of the commissioner.

1 SEC. 87. Section ninety-eight point twelve (98.12), Code 1971,
2 is amended as follows:

3 **98.12 Use of stamping machines.** The department[, with the
4 consent of the executive council,] may purchase and supply suitable
5 machines or devices to the holders of a state or manufacturer's per-
6 mit, or authorize the leasing by the permit holder of such machines
7 or the metering device or both, and provide under proper regulation
8 and direction for the impression of a distinctive imprint, indicium or
9 character upon individual packages of cigarettes, cigarette papers
10 and tubes as evidence of the payment of the tax imposed by this chap-
11 ter, in lieu of the purchase and affixation of stamps as provided
12 herein.

13 In the event the director [and executive council decide] *decides* to
14 purchase such machines they shall be paid for upon order of the
15 director out of any funds in the state treasury not otherwise appro-
16 priated.

17 The machines or devices shall be so constructed as to record or
18 meter the number of impressions or indicia made and shall at all
19 times be open for inspection by the department.

20 All of the provisions of this chapter relating to the collection of
21 the tax by means of the sale and affixation of stamps shall apply to
22 the use of the stamping machines or devices, including the right of
23 refund as provided herein.

1 SEC. 88. Section one hundred eleven point three (111.3), Code
2 1971, is amended as follows:

3 **111.3 Duties as to parks.** It shall be the duty of the commission
4 [, under the supervision and direction of the executive council,] to es-
5 tablish, maintain, improve, and beautify public parks and preserves
6 upon the shores of lakes, streams, or other waters, or at other places
7 within the state which have become historical or which are of scien-
8 tific interest, or which by reason of their natural scenic beauty or
9 location are adapted therefor. The commission shall have the power
10 [under such supervision and direction,] to maintain, improve or
11 beautify state-owned bodies of water, and to provide proper public
12 access thereto. The commission shall have the power to provide and
13 operate facilities for the proper public use of the areas above de-
14 scribed.

1 SEC. 89. Section one hundred eleven point twenty-seven (111.27),
2 Code 1971, is amended as follows:

3 **111.27 Management by municipalities.** The commission may
4 [, subject to the approval of the executive council,] enter into an
5 agreement or arrangement with the board of supervisors of any
6 county or the council of any city or town whereby such county, city,
7 or town shall undertake the care and maintenance of any lands un-
8 der the jurisdiction of the commission. Counties, cities, and towns
9 are authorized to maintain such lands and to pay the expense thereof
10 from the general fund of such county, city or town as the case may
11 be.

1 SEC. 90. Section one hundred forty-seven point twenty-seven
2 (147.27), Code 1971, is amended as follows:

3 **147.27 Quarters.** The [executive council] *director of the depart-*
4 *ment of general services* shall furnish each examining board with

5 suitable quarters in which to conduct the examinations held by said
6 board at the seat of government. [When examinations are held at
7 the state university, the superintendent of buildings and grounds
8 shall furnish such quarters.]

1 SEC. 91. Section one hundred fifty-seven point eight (157.8),
2 Code 1971, is amended as follows:

3 **157.8 Assistants.** The commissioner of public health, with the
4 approval of the cosmetology examiners, shall appoint such inspectors
5 and clerical assistants and incur such other expense as may be nec-
6 essary to properly administer and enforce the provisions of law re-
7 lating to the practice of cosmetology. [The amount of compensation
8 of such appointees shall be fixed by the executive council.] There is
9 hereby annually appropriated out of the cosmetology fund in the
10 state treasury a sum sufficient to pay the compensation and the ex-
11 penses of said examiners, inspectors and clerical assistants, and
12 other necessary expense. Provided however that the entire cost of
13 the administration and enforcement of the provisions of law relat-
14 ing to the practice of cosmetology shall not exceed in any one year,
15 the receipts under such laws for such year together with the balance
16 held by the treasurer of state in the cosmetology fund from preceding
17 years.

1 SEC. 92. Section one hundred fifty-eight point nine (158.9), Code
2 1971, is amended as follows:

3 **158.9 Inspectors and assistants.** The commissioner of public
4 health, with the approval of the barber examiners, shall appoint
5 such necessary inspectors and clerical assistants as may be necessary
6 to properly administer and enforce the provisions of this chapter.
7 [The compensation of such inspectors and clerical assistants shall be
8 paid from the appropriation made in section 147.25, provided, how-
9 ever, that such appointments and the amount of compensation of
10 such appointees shall be approved by the executive council, and pro-
11 vided further that the] *The* entire cost of the administration and
12 enforcement of this chapter shall not exceed in any year the receipts
13 by virtue of this chapter for such year.

1 SEC. 93. Section two hundred forty-six point forty (246.40), Code
2 1971, is amended as follows:

3 **246.40 Records of prisoners.** The state director shall cause to be
4 kept at each of [said] *the* institutions the following permanent
5 records:

- 6 1. A record of each infraction, by a prisoner, of the published rules
7 of discipline.
- 8 2. Such other records for the use of the board of parole as [may
9 be approved by the executive council] *they may request.*

1 SEC. 94. Section three hundred five point four (305.4), Code
2 1971, is amended as follows:

3 **305.4 Investigations—collection—renting space.** The state geol-
4 ogist shall investigate the characters of the various soils and their
5 capacities for agricultural purposes; the growth of timber, the ani-
6 mal and plant life of the state, the streams and water power, and
7 other scientific and natural history matters that may be of practical
8 importance and interest. For the purpose of preserving well drilling

9 samples, rock cores, fossils, and [such] other materials as may be
 10 necessary to carry on [such] investigations, the state geologist shall
 11 have the authority to lease or rent sufficient space for storage of
 12 [such] *these* materials [subject to the approval of the executive coun-
 13 cil] *with the approval of the director of the department of general*
 14 *services*. A complete cabinet collection may, at the option of the
 15 board, be made to illustrate the natural products of the state, and
 16 the board may also furnish suites of materials, rocks, and fossils for
 17 colleges and public museums within the state, if it can be done with-
 18 out impairing the general state collection.

1 SEC. 95. Section three hundred twenty-three point thirteen
 2 (323.13), Code 1971, is amended as follows:

3 **323.13 Chemists—employment of.** The secretary of agriculture
 4 shall[, subject to the approval of the executive council,] employ one
 5 or more chemists and incur such other expense as shall be necessary
 6 for the purpose of carrying into effect the provisions of this chapter.

1 SEC. 96. Section four hundred seventy-four point forty-seven
 2 (474.47), Code 1971, is amended as follows:

3 **474.47 Annual reports from companies.** The commission shall re-
 4 quire annual reports from all common carriers subject to the pro-
 5 visions of chapter 479 [to be made at the same time they make re-
 6 port to the executive council, to cover the same period,] and pre-
 7 scribe the manner in which specific answers to all questions upon
 8 which it may need information shall be made.

1 SEC. 97. Section five hundred eleven point three (511.3), Code
 2 1971, is amended as follows:

3 **511.3 Blanks for reports.** All reports contemplated under sec-
 4 tions 508.11, 510.11, 510.13, 511.1, 511.2, 512.42, 515.63, and 515.64
 5 may be upon forms furnished by the commissioner of insurance
 6 [, and] who may, at his option upon authority of the [executive coun-
 7 cil,] *director of the department of general services*, purchase [such]
 8 forms [as are] approved by the national convention of insurance
 9 commissioners[, known as convention edition].

1 SEC. 98. Neither the provisions of this Act nor regulations adopted
 2 pursuant thereto shall apply in any situation where such provision
 3 or regulation is in conflict with governing federal regulation or
 4 where the provision or regulation would jeopardize the receipt of
 5 federal funds.

1 SEC. 99. Sections one point eleven (1.11), fifteen point two (15.2),
 2 fifteen point three (15.3), fifteen point four (15.4), fifteen point five
 3 (15.5), chapter eighteen (18), sections nineteen point five (19.5),
 4 nineteen point fifteen (19.15), nineteen point seventeen (19.17),
 5 nineteen point eighteen (19.18), nineteen point nineteen (19.19),
 6 nineteen point twenty (19.20), nineteen point twenty-one (19.21),
 7 nineteen point twenty-two (19.22), nineteen point twenty-three
 8 (19.23), nineteen point twenty-four (19.24), nineteen point twenty-
 9 five (19.25), nineteen point twenty-six (19.26), nineteen point twenty-
 10 seven (19.27), nineteen point twenty-eight (19.28), sections
 11 twenty-eight point five (28.5), twenty-nine C point 6 (29C.6), eighty-
 12 eight A point eight (88A.8), ninety-one point six (91.6), ninety-one

13 point seven (91.7), one hundred seven point nine (107.9), one hun-
 14 dred seventeen point ten (117.10), one hundred twenty-three point
 15 fifteen (123.15), one hundred twenty-seven point eighteen (127.18),
 16 one hundred thirty-six point six (136.6), one hundred forty-six
 17 point ten (146.10), one hundred sixty-nine point twenty (169.20),
 18 three hundred twenty-one point one hundred sixty-three (321.163),
 19 and four hundred seventy-nine point ninety-one (479.91), Code 1971,
 20 are repealed.

Approved July 13, 1971.

Italics indicate new material added to existing statutes; brackets indicate deletions from existing statutes. However, see Editor's note, page iii.

CHAPTER 85

STATE-OWNED AUTOMOBILES

S. F. 449

AN ACT relating to the purchase and use of state-owned automobiles.

Be It Enacted by the General Assembly of the State of Iowa:

1 SECTION 1. Section twenty-one point two (21.2), subsection four
 2 (4), Code 1971, is amended as follows:

3 4. The state car dispatcher shall purchase all new motor vehicles
 4 for all branches of the state government. Before purchasing any
 5 motor vehicle he shall make requests for public bids by advertise-
 6 ment and he shall purchase the vehicles from the lowest responsible
 7 bidder for the type and make of motor vehicle designated. No pas-
 8 senger motor vehicle except the motor vehicle provided by the state
 9 for the use of the governor, ambulances, buses, trucks, or station wag-
 10 ons shall be purchased for an amount in excess of the sum of [two]
 11 *three* thousand [five] *three* hundred dollars; provided that if the
 12 passenger motor vehicle is to be used by the highway patrol or the
 13 [narcotics] *drug law enforcement* division or the [bureau] *division*
 14 of criminal investigation *and bureau of identification* for actual law
 15 enforcement, the maximum amount shall be [two] *three* thousand
 16 eight hundred dollars. Provided further, that for station wagons the
 17 maximum amount shall be [two] *three* thousand [eight] *five* hundred
 18 dollars.

1 SEC. 2. Section twenty-one point two (21.2), Code 1971, is
 2 amended by striking subsection six (6) and inserting in lieu thereof
 3 the following:

4 6. The state car dispatcher may authorize the establishment of
 5 motor pools consisting of a number of state-owned cars under his
 6 supervision and which he may cause to be stored in a public or private
 7 garage. If a pool is established by the state car dispatcher, any state
 8 officer or employee desiring the use of a state-owned motor vehicle on
 9 state business shall notify the state car dispatcher of the need for a
 10 vehicle within a reasonable time prior to actual use of the motor vehi-
 11 cle. The state car dispatcher may assign a motor vehicle from the
 12 motor pool to the state officer or employee. If two or more state offi-