

3 be and the same is hereby amended by inserting after the words "tax
4 list" in line thirteen (13) of said section the following:
5 "; provided, that in cities and towns having a population of four
6 thousand (4000) or less such indebtedness shall not exceed five (5)
7 per centum of the actual value of the taxable property in such city
8 or town".

1 **SEC. 4. Community civic congress.** That the city council may
2 appoint three (3) persons, residents of said town, especially fitted for,
3 and interested in community work, who shall be known as the com-
4 munity civic congress, who may co-operate with the city council in
5 all matters pertaining to community improvements, child welfare, and
6 social and recreational activities, as contemplated in this act, and who
7 shall serve without compensation.

1 **SEC. 5. Publication clause.** This act being deemed of immediate
2 importance shall take effect and be in force from and after its pub-
3 lication in the Des Moines Register, a newspaper published at Des
4 Moines, Iowa, and the Hawarden Independent, a newspaper published
5 at Hawarden, Iowa; publication to be without expense to the state.

Approved April 9, A. D. 1917.

I hereby certify that the foregoing act was published in the Des Moines Register
April 17, 1917, and in the Hawarden Independent April 19, 1917.

W. S. ALLEN, *Secretary of State.*

CHAPTER 183.

OF CONTRACTS FOR PUBLIC PRINTING AND BINDING.

H. F. 283.

AN ACT to abolish the office of state printer and state binder, to create a board of public printing and binding and establish the powers and duties thereof, also to provide for a contract system of procuring the public printing and binding and the material and supplies required in connection therewith, and providing bonds for the various officers and providing penalties for the violation thereof.

Be it enacted by the General Assembly of the State of Iowa:

SECTION 1. Board of Public Printing and Binding—duties—
1 **scope of contract.** There is hereby created and established a board
2 of public printing and binding, the members of which shall be the
3 governor, the secretary of state, the auditor of state and the treasurer
4 of state; and it shall be the duty of said board to enter into contracts
5 for and on behalf of the state of Iowa, as hereinafter provided, for
6 all printing for the use of the state or its officers, boards, commis-
7 sions and departments, or to be done at state expense, unless other-
8 wise provided by law. The contracts herein authorized shall be for
9 the procuring or purchase of everything pertaining to the printing
10 and publication of all books, pamphlets, circulars, leaflets, blanks,
11 cards, envelopes, letter heads, schedules, and all stationery, including

12 the composition, engraving, stitching, ruling, press work, paper stock,
13 lettering, numbering and binding.

1 **SEC. 2. Document Editor—duties—qualifications.** The state
2 document editor shall be secretary of the state board of printing and
3 binding and shall perform such duties in connection therewith, under
4 the provisions of this act, as the board of printing and binding shall
5 delegate and direct. All requisitions for printing and binding shall
6 be filed with him and he shall have immediate charge of the work.
7 He shall attend to the proofs, examine and pass on the quality and
8 quantity of the delivered product, give directions as to the place of
9 delivery, and figure and check all bills for printing and binding.
10 Wherever the term document editor is used in this act, it is used
11 synonymously with secretary of the board of printing and binding
12 and the bond of five thousand (\$5,000.00) dollars now required of
13 the document editor shall apply to his duties, both as document editor
14 and secretary of the board of printing and binding. It is also pro-
15 vided that said document editor and secretary of the board of print-
16 ing and binding shall be a practical printer with at least five years
17 experience.

1 **SEC. 3. Department heads to file estimates.** On or before the
2 first day of November of each year, beginning with the year 1918,
3 the officers of the different departments of state coming under the
4 provisions of this act shall file with the document editor for the fol-
5 lowing year, an estimate of the probable amount and kind needed of
6 bulletins, circulars, folders, pamphlets, booklets, catalogues, books,
7 reports, blank books, record books, blanks, envelopes, letter heads,
8 cards, labels, invoices, receipts, postal cards, court dockets, briefs,
9 abstracts, cuts, plates, engravings, half-tones, illustrations, and all
10 other printing and binding work of any nature whatsoever, now or
11 hereafter required for the above period.

1 **SEC. 4. Classifications.** All printing and binding designated in
2 section three (3) of this act and all other printing and binding
3 coming under the provisions of this act shall be classified in a general
4 way by the board of printing and binding, as follows: (1) Bulletins,
5 circulars, folders, pamphlets, booklets, catalogues, small books, re-
6 ports, blank books, and all printing and binding of this nature, on
7 which there is general competition in the state; (2) codes, code sup-
8 plements, session laws, record books, official register, census, geo-
9 logical survey, year book of agriculture, horticultural report, railroad
10 commissioners' report, expense report, Iowa documents, large books,
11 and any other publication or printing and binding work on which
12 there is not general competition in the state; (3) commercial work,
13 such as envelopes, letter heads, cards, schedules, blanks, invoices, bills,
14 labels, slips, postal cards, and all kinds of small jobs, commonly known
15 as job printing; (4) general assembly journals, bills, resolutions,
16 calendars, messages, bill indexes, manuals, and all other printing in
17 connection with the legislature; (5) supreme court dockets, briefs,
18 abstracts, and all other printing in connection with the supreme court,
19 not otherwise provided for by law; (6) engravings, plates, cuts, half
20 tones, and all other illustrations used in state printing and binding.

1 **SEC. 5. Regulations governing classifications.** Under the clas-
2 sification of section four (4) of this act the contracts for class four

3 shall be open only to bidders in the city of Des Moines, Iowa, and the
4 house and senate journals and the bound volumes of same shall be let
5 to one contractor, the purpose being to eliminate extra cost of com-
6 position: classes one, three, five and six, shall be open to bidders of
7 the entire state of Iowa but not to bidders outside of the state. Class
8 two shall be open to bidders of the state but may be opened to bidders
9 outside of the state if the board of printing and binding finds that
10 the competition is too limited to get reasonable prices. The board of
11 printing and binding may estimate the probable total amount needed
12 for a year of the various kinds of work in class six and let the con-
13 tract under the provisions of this act for the total work of each kind
14 or of all kinds or may let it by individual pieces. The board of print-
15 ing and binding may estimate so far as practicable, the probable total
16 amount of letter heads, envelopes, cards, labels, blanks, or any other
17 sub-division under class three and let the contract under the provisions
18 of this act for the total work of each kind or may let it by individual
19 pieces.

1 **SEC. 6. Paper and stock—bids.** Paper and stock shall be fur-
2 nished by the contractor and all bids shall be upon each completed
3 product separately, except as is otherwise provided in this act, and
4 shall be awarded in like manner to the lowest bidder, but the board
5 of printing and binding shall have the power to reject any or all bids
6 and advertise for new bids.

1 **SEC. 7. Bids—advertisement—submission.** On or before the
2 third Monday of November of each year beginning with the year
3 1918, the board of printing and binding shall cause to be printed for
4 three consecutive issues in at least one daily paper in each of the
5 seven largest cities in the state, as shown by the last state or federal
6 census, an advertisement that sealed bids will be received until the
7 second Monday in December for all printing and binding coming
8 under the provisions of this act for the year following beginning with
9 the first day of January. All bids shall be submitted in sealed en-
10 velopes and shall be opened in the office of the board of printing and
11 binding at ten o'clock a. m. on the second Monday of December of
12 each year, and the contracts shall be awarded in accordance with the
13 provisions of this act. Said advertisement for bids shall specify that
14 blank schedule and specifications in detail for bids may be obtained
15 from the document editor, Des Moines, Iowa.

1 **SEC. 8. Blank schedules—specifications—deposit—bond.** The
2 board of printing and binding shall prepare a blank schedule and
3 specifications in detail upon which all bids shall be made, enumerating
4 the number, kind, form, style, size and quality of each article, the size,
5 form, weight, and quality of paper or stock to be used: the size and
6 style of type: the quality and style of binding, design, or monogram:
7 the probable number of pages in each volume, and the probable num-
8 ber of pages of each style of composition in each volume: and all other
9 details entering into and forming a part of the work, stock, and com-
10 pleted product to be furnished. Said board of printing and binding,
11 when requested to do so, shall have mailed to any printing or binding
12 plant, entitled to bid under the provisions of this act, a copy of said
13 blank schedule and specifications and when possible shall furnish to
14 the prospective bidder a sample of the job or jobs upon which he pro-

15 poses to bid. Each bid shall be accompanied by a certified check in
 16 the sum of ten per cent of such bid. Within ten days after notice of
 17 being awarded the contract, the contractor shall furnish a bond, with
 18 sureties, to be approved by the board of printing and binding, in the
 19 total sum of the contract and conditioned that the contractor shall
 20 indemnify and save harmless the state of Iowa for any and all dam-
 21 ages or injury arising out of his failure to fulfill and perform all the
 22 conditions of his contract.

1 **SEC. 9. Contract—default—forfeiture.** Upon the acceptance of a
 2 proposed bid, the board of printing and binding shall at once notify
 3 the successful bidder that his proposal has been accepted, and within
 4 ten (10) days thereafter such successful bidder shall enter into a con-
 5 tract with the state, under bond as hereinbefore provided, to furnish
 6 such printing or binding work and stock in accordance with the sched-
 7 ule and specifications. Should any bidder fail or neglect to enter into
 8 a contract within the time herein specified, the board of printing and
 9 binding shall award the contract in the same manner as herein speci-
 10 fied to the next lowest bidder. Any successful bidder's failure to en-
 11 ter into contract shall forfeit to the state the certified check accom-
 12 panying his bid. Any bidder not successful in securing an award of
 13 contract for which he has submitted his bid, accompanied by a check,
 14 shall be entitled to a return of said check, and the certified check of
 15 the successful bidder shall be returned to him upon the approval of
 16 his bond and contract.

1 **SEC. 10. Execution of contract—union wages.** It shall be the
 2 duty of the attorney general to draw forms for contracts and bonds un-
 3 der the provisions of this act and each contract shall be signed by the
 4 document editor under the direction of the board of printing and
 5 binding, on behalf of the state, and by the party to whom said con-
 6 tract has been awarded, and such contracts and the bonds as here-
 7 inbefore provided shall be filed with the board of printing and binding.
 8 The contracts for printing and binding let under this act shall pro-
 9 vide that as an assurance of satisfactory work being performed, those
 10 offices doing work for the state shall pay the wages and work the
 11 hours established by typographical union in the city where said work
 12 is done.

1 **SEC. 11. Proofs—correction—final delivery.** Each contractor
 2 shall furnish the document editor or such officer as the document edi-
 3 tor may direct duplicate proof of work being done under the contract.
 4 Such proofs shall be corrected and one copy returned to the contractor
 5 within five days. The other corrected proof shall be filed by the docu-
 6 ment editor with the contract. The contractor shall not be respon-
 7 sible for errors not marked on the proof and shall receive additional
 8 pay at the maximum rates, provided for in this act, for changes and
 9 alterations made in the original copy. Proofs shall be furnished upon
 10 the kind of stock that is to be used. Work completed under a contract,
 11 in accordance with the specifications, shall be delivered at the risk of
 12 the contractor and without expense to the state to the office of the
 13 document editor or to such officer, board, commission, or institution
 14 as the document editor may designate.

1 **SEC. 12. Bills—verification—payment.** Upon the completion and
 2 delivery of any particular job of printing or binding done under the

3 provisions of this act, the contractor shall file with the document edi-
4 tor a sworn invoice or bill of the same, which invoice or bill, the doc-
5 ument editor shall figure and check as to number, quality, and com-
6 pliance with contract and specifications. The board of printing and
7 binding shall then pass upon the claim and if it is found to be correct,
8 payment shall be made to the contractor at the contract price, upon
9 vouchers certified to as approved by the board of printing and bind-
10 ing, in the manner that other accounts against the state are paid.

1 **SEC. 13. Time limit—penalty.** The board of printing and bind-
2 ing shall state in its specifications for printing and binding the time
3 requirements with reference to all such work and shall fix in the speci-
4 fications and contract the penalty for failing to comply with the pro-
5 visions of the specifications and contract; provided, however, that no
6 contractor shall be held accountable for delay occasioned by holding
7 proofs or any other non-conformance to contract or specifications for
8 which said contractor is in no way responsible.

1 **SEC. 14. Copy to be in duplicate.** All copy for printing and bind-
2 ing shall be made in duplicate and one copy furnished the contractor
3 and one copy retained on file by the document editor.

1 **SEC. 15. Maximum schedule of rates.** The board of printing
2 and binding upon the taking effect of this act, shall adopt a maximum
3 schedule of rates for printing and binding not including stock, which
4 schedule shall be the existing statutory schedule. No contract for
5 printing and binding shall be let for a greater price than the maxi-
6 mum of rates fixed.

1 **SEC. 16. Complaints.** Any complaints with reference to any ac-
2 tion of the document editor shall be heard and finally determined by
3 the board of printing and binding.

1 **SEC. 17. Extra copies.** In the publication of reports that are to be
2 bound together as Iowa documents, the board of printing and binding
3 shall have a sufficiently extra number printed for use in said docu-
4 ments, in order that the extra expense of reprinting may be saved,
5 and said extra reports shall be filed with the document editor for use
6 at the proper time.

1 **SEC. 18. Emergency work.** All printing and binding of every
2 kind and of any nature whatsoever, coming under the provisions of
3 this act, shall pass through the hands of and shall be purchased by the
4 board of printing and binding in the manner herein provided; except,
5 when an emergency arises for the immediate furnishing of any print-
6 ing or binding, the cost of which shall not exceed one hundred (\$100-
7 00) dollars, the board of printing and binding shall have the power,
8 if, in their judgment, the same cannot be deferred, to purchase such
9 printing or binding at the lowest and best competitive price at any
10 time between the letting of contracts, provided, however, that such
11 price shall not be greater than is allowed by the schedule of maximum
12 rates.

1 **SEC. 19. Custody of records.** All requisitions for printing or
2 binding, bids, certified checks, bonds, contracts, specifications, sched-
3 ules, records of the acts and proceedings of the board of printing and
4 binding, and all other papers and documents executed under the

5 provisions of this act shall be kept on file in the office of the docu-
6 ment editor.

1 **SEC. 20. Annual reports.** The board of printing and binding
2 shall prepare and file in the office of the governor, on or before the
3 first day of February of each year, an annual report for the preceding
4 year ending on the 31st day of December, provided, that no report
5 shall be required until one year has been completed under the pro-
6 visions of this act. Such report shall contain a full disclosure of all
7 financial transactions of the board of printing and binding, including
8 in tabulated form every requisition for printing and binding, the cost
9 thereof, and the name of the contractor, for the year which it covers.

1 **SEC. 21. Bids per page—duplication of charges.** All contracts
2 for senate and house journals, bills, circulars, pamphlets, catalogues,
3 reports, booklets, books, and similar publications, shall be let by bids
4 per page, and contractors shall not charge for original composition
5 where the type has not been reset and the board of printing and bind-
6 ing shall not issue a voucher for any such duplication of charges.
7 There shall be no charge for blank pages, but part pages shall be fig-
8 ured as full pages.

1 **SEC. 22. State may furnish stock.** If, in the judgment of the
2 board of printing and binding, better service and cheaper rates can
3 be had by the state furnishing paper and stock for printing and bind-
4 ing, then the said paper and stock may be bought in the manner now
5 provided by law and the contracts for printing and binding let as
6 herein provided, except that the paper and stock shall be furnished
7 by the state. The paper and stock furnished the contractor shall be
8 charged to him by the document editor, less five (5) per cent for waste,
9 and said contractor shall return to the document editor any unused
10 paper or stock upon completion of contract.

1 **SEC. 23. Stock on hand.** Paper and stock on hand with the state
2 executive council at the time of the taking effect of this act shall be
3 sold to the highest bidder, unless the board of printing and binding
4 shall decide that the state shall furnish paper and stock for printing
5 and binding, in which event said paper and stock shall be used in
6 printing and binding.

1 **SEC. 24. Apportioning work to institution for deaf and dumb.**
2 The board of printing and binding may apportion so much of the
3 public printing and binding as it may deem advisable to the institu-
4 tion for the deaf and dumb.

1 **SEC. 25. Award to state institutions.** The state board of print-
2 ing and binding may also enter into contracts with the state board of
3 control, or the heads of any of the state institutions, for any of the
4 printing coming under its control, at rates not to exceed the maxi-
5 mum rates indicated in this act; and in all matters of bidding and
6 contract for printing, the board of control or state institutions where
7 printing plants are or may be established, shall have the same rights
8 as others.

1 **SEC. 26. When act takes effect—offices abolished.** Except as
2 otherwise specifically provided herein, this act shall take effect Janu-
3 ary 1, 1919. All acts and parts of acts in conflict herewith are here-
4 by repealed, and the offices of state printer and state binder are here-

5 by abolished, the same to take effect at the expiration of the terms
 6 of office of the present state printer and state binder. Provided that
 7 the state printer and state binder shall be required to complete un-
 8 finished jobs on hand on December 31, 1918, and they shall be paid
 9 for such work at the rates of compensation prescribed by law at the
 10 date of the passage of this act.

Approved April 9, A. D. 1917.

CHAPTER 184.

OF THE STORAGE OF CERTAIN INFLAMMABLE MATTER.

H. F. 280.

AN ACT to declare the depositing or storing of inflammable junk by dealers in such articles within the fire limits of cities a public nuisance, and to provide for the abatement and punishment thereof.

Be it enacted by the General Assembly of the State of Iowa:

1 SECTION 1. Prohibition. The depositing or storing of inflam-
 2 mable junk, such as old rags, rope, cordage, rubber, bones and paper,
 3 by dealers in such articles within the fire limits of any city, unless
 4 it be in a building of fire-proof construction, is a public nuisance and
 5 may be abated and punished as such.

Approved April 9, A. D. 1917.

CHAPTER 185.

OF INSURANCE OTHER THAN LIFE.

S. F. 283.

AN ACT to amend the law as it appears in section seventeen hundred forty-six (1746), supplement to the code, 1913, relating to coinsurance.

Be it enacted by the General Assembly of the State of Iowa:

1 SECTION 1. Coinsurance clause. That the law as it appears in
 2 section seventeen hundred forty-six (1746), supplement to the code,
 3 1913, be and the same is hereby amended by striking out the comma
 4 (,) after the word 'property' in the fourteenth line of said section
 5 seventeen hundred forty-six (1746), and inserting a period in lieu
 6 thereof, and by striking out of the fourteenth, fifteenth and six-
 7 teenth lines the following words: 'nor to any risk where the total
 8 value of the property to be insured is less than twenty-five thou-
 9 sand dollars, except as to grain elevators and grain warehouses and
 10 their contents.'