
BUDGET UNIT BRIEF – FY 2025

Fiscal Services Division

July 1, 2024



Ground Floor, State Capitol Building

Des Moines, Iowa 50319

515.281.3566

Department of Administrative Services Personnel and Utility Services — RUTF

Purpose and History

The Department of Administrative Services (DAS) provides certain products and services that State government departments need to run “behind-the-scenes” processes necessary for day-to-day operations. Services provided by the DAS are placed into two categories: utility services and marketplace services. Utility services are those deemed to be provided most economically by the DAS. Marketplace services are those that the DAS provides, but that departments may procure elsewhere. Most departments are required to purchase utility services through the DAS. The DAS Customer Council annually reviews DAS utility services and approves the rate methodology and rate for each utility service.

The DAS is comprised of five areas: Human Resources Enterprise, General Services Enterprise, General Counsel Enterprise, State Accounting Enterprise, and Central Services Enterprise. For more information on the DAS, see the **Budget Unit Brief** for the budget unit [Department of Administrative Services](#). The Office of the Chief Information Officer (OCIO) also provides centralized information technology services to the DOT.

State Funding

The Department of Transportation (DOT) receives appropriations from both the Road Use Tax Fund (RUTF) and the Primary Road Fund to pay the OCIO fees and the DAS utility fees for services as set by the DAS Customer Council. Historically, 14.0% of the total appropriation comes from the RUTF.

Utility services purchased by the DOT include: human resources services; general services such as the DOT office space in the Lucas Building; and information technology services such as directory service, the Information Security Office, and user authentication and authorization. The utility services cost also includes funding for use of the Integrated Information for Iowa (I/3) financial system and marketplace services offered by the DAS.

Related Statutes and Administrative Rules

Iowa Code chapter [8A](#)

Budget Unit Number

6450S770810

1443613

More Information

Iowa DAS Services and Rates: das.iowa.gov/das-core/finance-and-operations/services-rates

Iowa Department of Transportation: www.iowadot.gov

LSA Staff Contact: Garry Martin (515.281.4611) garry.martin@legis.iowa.gov