



Date: March 12, 2024

To: Xavier Leonard, Legislative Services Agency

From: Adam Steen, Director

RE: Lease renewal by and between Bill Elson Group, LLC and Iowa Department of Administrative Services on behalf of and for the benefit of the Iowa Department of Inspections, Appeals and Licensing, Office of the State Public Defender

Leased Premises: Approximately, 3,840 Square Feet of office space located at 202 West State Street, Marshalltown, Iowa 50158

Term of Lease: The lease shall commence on April 1, 2024 and shall end on March 31, 2027.

Cost of the Lease: For the lease term commencing on April 1, 2024 through March 31, 2027, the annual cost of this lease will be approximately, \$35,136.00.

The total cost of this lease is estimated to be \$105,408.00.

Source of Funding: The funding source is the State Public Defender general fund appropriation.

Consequences of delaying or abandoning the lease: If the lease is not renewed, there would be a diminished response to the citizens this office serves. Legal representation requires effective communication in a confidential setting. This office provides that setting for an attorney and a client to meet in confidence.

We are submitting the above information, pursuant to Iowa Code sec. 8A.321 (16) (2023). If you have questions or comments, please do not hesitate to contact Barbara Bendon at 515-281-8887 or email [Barbara.Bendon@Iowa.gov](mailto:Barbara.Bendon@Iowa.gov).